

Minutes of the meeting held on Tuesday 18th June 2024 at 7:30pm at South Marston Village Hall.

Council Members present	
C McEwen (CM) (Chair)	B Thunder (BT)
S Brown (SB) (Vice Chair)	N Hole (NH)
A Carter (AC)	M Povey (MP)
Clerk & Responsible Officer:	K Morgan
Borough Councillors present:	None
Others present:	L Cave-Ayland

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OSWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 27/24-25	Mr Cave-Ayland reported that the village walkaround had taken place and that Claire Fleming from SBC had been involved and would also attend the Party in the Park event.	None
1. Apologies 28/24-25	Cllr Leathart sent his apologies due to illness. Cllr Vallender had submitted an update as he could not attend.	None
2. Declarations of interest 29/24-25	None	None
3. To approve and sign the minutes of the Annual Meeting of the Parish Council held on 21 st May 2024 30/24-25	The minutes were approved. Proposed: NH Seconded: AC Approved: All	

4. To approve and sign the minutes of the Parish Council meeting held on Tuesday 21 st May 2024 31/24-25	The minutes were approved. Proposed: NH Seconded: BT Approved: All	None
5. Review of actions 32/24-25	Review of actions currently outstanding. Clerk to update the following: Aug 23 65/23-24 Website updates – Clerk to meet with editor to discuss. Sep 23 79/23-24 Footpaths – Clerk to further chase SBC over upcoming maintenance of rights of way as no response had been received. It was noted that due to lack of communication from SBC, Allbuild had been asked to update when/if they were asked to undertake works. Apr 24 175/23-24 Crown Timber – Clerk to check progress and correspondence regarding footpath at Hodinott's Corner	Clerk Clerk Clerk
6. Review of Council Calendar 33/24-25	The PC reviewed progress.	None
7. Clerk's Report 34/24-25	Report was reviewed. - School license – the matter was discussed. It was agreed that the fee has not been increased and that the overall arrangement would need to be reviewed once the new school academy takes over management, as this would probably require a new legal agreement. Additionally the expanded play facilities on the recreation ground would need to be taken into account in any new agreement. - Councillor vacancy – it was agreed that the chair and clerk would draw up a suitable advert for new councillors to be presented at the Have your Say event. - The purchase of an office chair for the clerk was discussed. Council approved purchase of the suggested chair at cost of up to £328. Council to own the chair, which would be subject to a yearly depreciation in value of £100 should the clerk ever wish to purchase	None CM/Clerk

	- Council approved expenditure of £85 with Orchard Press to refresh the parish logo. Proposed: NH Seconded: BT Approved: All Open Spaces Working Group: Report reviewed:. - BT gave an overview of discussions with Wiltshire Wildlife Trust re a second phase of tree planting under the Trees for Climate Change project, at the Village Garden and the Recreation Ground Plans at the allotments may be included or use different grants that are available. - Council resolved to approve expenditure of up to £80 for purchase of a secure wheel clamp for use by the CPB team for its support vehicle. Proposed: SB Seconded: AC Approved: All Allotments Working Group: Report reviewed: - PC approved expenditure of up to £350 for purchase of a new self propelled mower Proposed: AC Seconded: NH Approved: All - PC approved expenditure of up to £500 for purchase of a heavy duty strimmer Proposed: SB Seconded: AC Approved: All - PC approved expenditure of up to £80 for purchase of secure key safe Proposed: MP Seconded: NH	
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	Approved: All Rights of Way Working Party: It was noted that maintenance responsibility for various rights of way in the parish would need to be reassessed once all land purchases related to the expansion had taken place.	
10. Reports relating to expansion 37/24-25	Strategic Planning Working Group Report was reviewed: - SB also gave an update on progress with the new HHT development. It was noted that the archaeological consultant will attend the next Have Your Say event. It is also evident that the next main development stage will start at the Old Vicarage Lane side of the village. This raised questions about the timing of construction of the main signalised junction off the A420. Council discussed and agreed that it wanted to be involved in negotiations with HHT over the future responsibilities for open spaces and allotment maintenance north of the A420.. The Parish Council had decided and confirmed to HHT several years ago that they wished to take on the allotments, but options for taking over other public open space need to be kept open.	None
11. Other reports 38/24-25	SMRA and Play Working Group report: Report was reviewed. Parish/borough Liaison: Report was reviewed.	None
12. Finance 39/24-25	To review and approve finance statement, bank statements and payments: - Council resolved to approve payments totalling £56,452.29, including the payment to the auditor Darkin Miller that was paid in May. Proposed: AC Seconded: NH Approved: All Spending approved at this meeting:	None

	- Up to £328 for purchase of office chair - £85 for refresh of the PC logo - Up to £80 for purchase of wheel clamp - Up to £350 for purchase of self propelled mower - Up to £500 for purchase of heavy duty strimmer - Up to £80 for purchase of key safe	
13. Matters brought forward 40/24-25	None.	None

The meeting closed at 9:13pm

Signed by Chairperson:

Date: