

**Minutes of the meeting held on Tuesday 16th July 2024 at 7:30pm at South
Marston Village Hall.**

Council Members present	
C McEwen (CM) (Chair)	B Thunder (BT)
S Brown (SB) (Vice Chair)	N Hole (NH)
A Carter (AC)	T Leathart (TL)
Clerk & Responsible Officer:	K Morgan
Borough Councillors present:	None
Others present:	L Cave-Ayland, D Webb

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OSWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 40/24-25	Mr Cave-Ayland gave feedback about discussions with community policing – the PCSO Jocasta Bennett would like to attend and meet the council. She will liaise with the clerk about attending a meeting. Mr Webb was also in attendance to observe as a prospective councillor.	None
1. Apologies 41/24-25	Cllr Povey sent his apologies due to childcare issues. Cllr Vallender notified us that he could not attend.	None
2. Declarations of interest 42/24-25	SB declared an overall interest in matters concerning development around the Manor Farm area.	None
3. To approve and sign the minutes of the Annual Meeting of the Parish Council held on 18 th	The minutes were approved. Proposed: AC Seconded: BT Approved: All	

June 2024 43/24-25		
4. Review of actions 44/24-25	Review of actions currently outstanding. Clerk to update the following: May 22 21/22-23 Allotment Water – Honda are still chasing this matter. July 23 48/23-34 Youth Club – Chair continuing to raise the matter with parents and children leaving the school. Apr 24 175/23-24 Crown Timber – Clerk to chase planners and seek an update on the funding for a footpath around Hodinott's Corner as part of the proposed development there. Jun 24 36/24-25 Green Infrastructure - Chair reported that he is carrying out land registry searches in an attempt to identify various landowners along Highworth Road. There is a charge for each enquiry. Council agreed it made sense to check on all ownerships north of the railway to ascertain whether we should be chasing landowners or putting maintenance in our future OS Strategy.	Clerk
5. Review of Council Calendar 45/24-25	The PC reviewed progress. - It was noted that there was to be a review of the lengthsman role to include how and when tasks can be carried out for SMRA.	Clerk
6. Clerk's Report 46/24-25	Report was reviewed. - Clerk noted that the external auditor had requested further information about the annual return that will require some time to respond to. - It was also reported that the laptop used by SB is not working. Clerk to investigate and use the onsite support agreement if required.	Clerk
7. Planning applications 47/24-25	The following applications were discussed: S/RES/24/0751 - It was noted that Panattoni representatives have offered to meet with the PC to discuss their plans - extension to be requested to end of August for this and the associated unit 4 application.	Clerk

	Several other planning items had been received and circulated just prior to the meeting – SB to further examine S/PAOTH/24/0795 Description: Prior Approval application for the change of use from commercial (Use Class E) to 26no apartments (20 1 bedroom and 6 studio) and associated works. Site Address: Unit 9, Lancaster Place, Swindon SN3 4UQ	SB
8. Ward Boundary review 48/24-25	Discussion was held about the draft review, particularly the proposal for South Marston to become a new single councillor ward. Matter to be reviewed separately to discuss options and responses. Proposed response to be presented at the August meeting.	
9. Reports from Working Groups 49/24-25	Communications Working Group: Verbal update was given: - Latest CN issue done. - Possibility that a leaflet will be provided by Taylor Wimpey to be distributed with the September edition. It was also later discussed that information for the developments may be hosted on the PC website to facilitate better communication with the village. How this will be done to be confirmed, but it would cover pre-construction plans that affect, for instance road closures, not sales and promotional information. Open Spaces Working Group: Report reviewed: - Emergency verge cuts have been planned for Nightingale and Morses Lane, but we are waiting for Allbuild to have access to the equipment to carry out the work. Allotments Working Group: Report reviewed: - One tenant has not paid or replied to correspondence and has been sent a letter advising of termination if no response is received.	

	- Raised beds in the memorial garden are being used and it is hoped to encourage more residents to become involved. Rights of Way Working Party: - No update.	
10. Reports relating to expansion 50/24-25	Strategic Planning Working Group Report was reviewed: - Review was given of positive meetings held with developer representatives. - SB reported she and LCA had met that morning to discuss safeguarding ROW south of the village during the archaeology investigation. Agreed that just one ROW route between the Leaze and Footpath 15 should be required to be kept open, but the current blockages on 5,6 and 15 may need to be tackled by HHT contractors. - A meeting is to take place 1st August with developers to discuss possibility of taking over green infrastructure responsibility for development within South Marston and Rowborough.	
11. Other reports 51/24-25	SMRA and Play Working Group report: Verbal update was given: - HYS was not as well attended as previously. - Noted that reaction to the recreation ground upgrades has been very positive both within and outside the village. - HHT keen to liaise with the PC over future play area design. - HYS included the start of the process of building a strategy for future Open Space maintenance priorities and budgeting. Parish/borough Liaison: Verbal update was given by the chair. - Further meetings to discuss transfer of services to be held. - Flood storage remains a concern. Register of assets should be held by the borough but is not complete and in recent correspondence the borough officer has denied that flood	None

	storage ponds have a significant impact on flood risk. Borough has agreed to maintain the one storage pond they do acknowledge responsibility for (near Keypoint) but this requires significant cost and effort to clear. Hopefully to be done in the autumn.	
12. Finance 52/24-25	To review and approve finance statement, bank statements and payments: - Council resolved to approve payments totalling £9,822.85. Proposed: AC Seconded: BT Approved: All Spending approved at this meeting: None	None
13. Matters brought forward 53/24-25	None.	None

The meeting closed at 9:13pm

Signed by Chairperson:

Date: