

Notice of meeting

15th August 2024

Councillors are summoned to a meeting of South Marston Parish Council on **Tuesday 20th August 2024 at 7:30pm** in the Village Hall. Members of the public are welcome to join the meeting.

Kevin Morgan, South Marston Parish Council

Agenda item	Supporting info	Start time
Open 10 minutes	None	7:30pm
1. Apologies	None	7:40pm
2. Declarations of interest Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.	None	7:40pm
3. To approve the minutes of the Parish Council Meeting held on Tuesday 16th July 2024	Website	7:40pm
4. To review and update the Parish Council actions	Actions	7:45pm
5. To review and update the Parish Council calendar	Timeline	8:00pm
6. To review and discuss the Clerk's Report	Report	8:05pm
7. To review and comment on Planning matters: S/RES/24/0751 Application for the approval of Reserved Matters pursuant to condition 2 (layout, scale, appearance, access and landscaping), condition 4 (statement of compliance), condition 11 (area dimensions), condition 23 (LEAMP), condition 30 (landscaping), condition 34 (wildlife, bird and bat boxes), condition 49 (car and motorbike parking), condition 50 (cycle and e-bike parking) and condition 51 (movement strategy) At: Unit 1 Panattoni Park, Swindon, SN3 4AL Deadline: extended to 31 st August 2024 S/RES/24/0802 Approval of Reserved Matters pursuant to condition 2 (layout, scale, appearance, access and landscaping), condition 4 (statement of compliance), condition 11 (area dimensions), condition 23 (LEAMP), condition 30 (landscaping), condition 34 (wildlife, bird and bat boxes), condition 49 (car and motorbike parking), condition 50 (cycle and e-bike parking) and condition 51 (movement strategy) following the grant of Hybrid planning permission ref. S/OUT/22/0284/JABU - Erection of a warehouse building for Class B8 (Storage and Distribution) uses, ancillary office accommodation, parking, landscaping, drainage and associated infrastructure at Unit 4. At: Unit 4, Panattoni Park, Highworth Road Swindon Deadline: extended to 31 st August 2024	SBC planning website	8:15pm

S/RES/24/0868 Approval of Reserved Matters pursuant to condition 2 (layout, scale, appearance, landscaping), condition 4 (statement of compliance), condition 11 (area dimensions), condition 20 (acoustic mitigation), condition 21 (operational noise), condition 23 (LEAMP), condition 30 (landscaping), condition 34 (wildlife, bird and bat boxes), condition 49 (car and motorbike parking), condition 50 (cycle and e-bike parking) and condition 51(movement strategy) following the grant of Hybrid planning permission ref. S/OUT/22/0284 - Erection of a warehouse building for Class B8 (Storage and Distribution) uses, ancillary office accommodation, parking, landscaping, drainage and associated infrastructure. At: Unit 3, Panattoni Park, Highworth Road Swindon Deadline: 28th August 2024 S/RES/24/0923 Approval of Reserved Matters pursuant to condition 2 (layout, scale, appearance and landscaping) for the residential development comprising 134 dwellings and provision of public open space with associated infrastructure and earthworks, pursuant to outline planning permission S/OUT/13/1555. An Environmental Statement was submitted alongside the outline application. At: Parcels R8 And R9 (East And West Of Old Vicarage Lane), Land North Of A420, New Eastern Villages, South Marston Swindon Deadline: 31st August 2024		
8. To agree response to the draft Swindon Ward Boundary Review	Review website	8:30pm
9. To review and approve Asset Register		8:35pm
10. Reports from Working Groups a) Communications b) Open Spaces c) Allotments d) Rights of Way	Reports	8:40pm
11. Reports relating to Expansion Strategic Planning Working Group	Report	8:50pm
12. Other reports a) SMRA & Play WG b) Parish/Borough Liaison	Reports	9:00pm
13. Finance - To review and approve finance statement and payments - To review the Q1 Financial Management report	Finance Statement	9:10pm
14. Exclusion of press and public To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted and in the public		9:20pm

interest, that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason: co-option discussion		
15. To discuss co-option		9:20pm
16. Matters brought forward by or with the consent of the Chair	None	9:30pm

This meeting may be recorded by the Council or members of the press or public. Such recording should be in accordance with the Council’s Recording Policy – this is available on the website and a copy will be made available at meetings.

Actions:

PC – Parish Council, OSWG _ Open Spaces Working Group, CWG – Communications Working Group, AWG – Allotments Working Group, SPWG – Strategic Planning Working Group, FWG – Finance Working Group, NPC – Neighbourhood Planning Committee, SBC – Swindon Borough Council, NP – Neighbourhood Plan, SMRA – South Marston Recreation Association, NEV – New Eastern Villages, GDPR – General Data Protection Regulations

In Progress – started but no significant progress yet

Progressing – some notable progress has been achieved

Done - means that action is complete but there may be a need for a follow-up.*

Meeting & minute	Area	Action	Progress update	Owner	Review date
May 22 21/22-23	Working Groups	Allotment water installation. No progress, Honda chasing.	On hold	BT	Unknown
July 23 48/23-24	Clerk's report	Youth club – chair raised issue with school parents	Closed	CM	
Aug 23 65/23-24	Working Groups	Website changes. Clerk and editor to meet after meeting and discuss.	Progressing	Clerk & editor	Ongoing
Aug 23 69/23-24	Matters brought forward	CIL liability for dwellings on Chapel Lane. Chased again as June delivery not met.	Progressing	Clerk	August 24
Sep 23 79/23-24	Working Party – RoW	Footpaths 6 and 15. Response received from SBC. Requested works incomplete.	Progressing	AC/LCA/ Clerk	Aug 24
Jan 24 134/23-24	Working Groups	Morses Lane – progressing. Some clearance work done.	Progressing	BT	Aug 24
Apr 24 175/23-24	Actions	Crown timber – chased and update received. Developers hope to progress soon.	Progressing	BT/Clerk	Sep 24
Jun 24 34/24-25	Clerk's report	Grounds Maintenance - Organise strategy to deal with current and future services requirements.	Progressing	Chair/Vice /BT/Clerk	Ongoing
Jun 24 34/24-25	Clerk's report	Arrange emergency cutting of verges on Morse Lane and Nightingale Lane. Waiting for Allbuild.	Progressing	BT	Aug 24

Added in July 2024

Jul 24 46/24-25	Clerk's Report	SB laptop - Clerk to investigate issues.	Done	Clerk	
Jul 24 46/24-25	Clerk's Report	Audit – Clerk to respond to additional queries.	Done	Clerk	
Jul 24 47/24-25	Planning	S/RES/24/0751 & 0802 Panattoni units 1 and 4 – Clerk to request extensions until end August.	Done	Clerk	
Jul 24 48/24-25	Ward Boundary review	Agree response - item to agree response on August agenda.	Progressing	Clerk/council	Aug 24

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Calendar:

JULY 2024		
Responsibility:	Activity:	Progress
Council administration	Host public viewings of accounts	Done
Council administration	Produce 1st quarter Financial Management Report	August
Council administration	Circulate risk assessment and asset register for updates/review	August/Sept
Agenda items:	- None	
AUGUST 2024		
Responsibility:	Activity:	Progress
Council administration	Inspect allotments and notify holders of results	Ongoing
Communications Working Group	Produce September edition of Community News	
Council administration	Review/approve risk assessment document	Move to September
Council administration	Review/approve asset register	
Council administration	Verify road sweeping (17 th August)	
Agenda items:	- Review and approve 1st quarter Financial Management Report - Review/approve Risk Assessment and Management documentation - Review/approve Asset register	
SEPTEMBER 2024		
Responsibility:	Activity:	Progress
Council administration	Review archive status	
Council administration	Circulate budget requirements ideas sheet	
Agenda items:	- Archive review	

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Clerk's Report:

Report details	
Report Date:	August 2024
Report written by:	Clerk
Inclusion in PC meeting:	August 2024
Agenda item number:	6
Public or confidential:	Public
Overview	
CIL/S106 Credit card Google Suite renewal Lengthsman review Hedge/verge issues	
Item	Progress/activity update
CIL	Payment of £5,228.54 remains outstanding. Still being chased by clerk and ward councillors.
S106	A further allocation of £59,532.60 of s106 from the Bellway development was offered to the council. This was the contribution towards new community facilities such as the village centre, which has now been released to us because of timescales. Councillors were consulted and asked to highlight any concerns before we accepted the funds – none were received and clerk formally requested funds on 29th July. The deadline for using these funds is January 2027 after which they can be recalled. Questions we have raised over the specifics of these time limits – ie. do the funds have to have been spent or can they be allocated to upcoming projects - have yet to be answered.
Credit card	Recently some large purchases have been made on personal cards and claimed back as expenses because of the current card limits of £500 per card, £750 account total per month. Some purchases are made from companies from which we will not necessarily purchase again and where credit is not necessarily available. A one-off card purchase is simpler and saves excess admin time. It is proposed to increase the credit card limit total to £1000 per month with a revision that each card has a maximum spend of £600. While the clerk can adjust card limits, the overall account limit increase has to be done by mandate signed by our account signatories. Council to discuss proposal and if agreed signatories to sign prepared letter.
Google Suite renewal	Due in September – the amount has not increased, yearly total is £660 plus VAT (£60 per license).
Lengthsman Review	BT, CM and the Clerk met with Mark. A positive review overall. Key summary points:

	1. Barry remains the main contact point for Mark, with clerk as reserve if required 2. Barry to create draft key tasks list/priorities and circulate for discussion 3. Kevin to consolidate and summarise Mark's timesheets for monthly and yearly reporting to council (initial version circulated) 4. Additional requests for work from certain key contacts (SMRA) fielded by Mark and passed to Barry 5. Consider additional 'branding' to further advertise PC involvement in work 6. More controversial areas such as roadside working to be considered
Keypoint bridleway hedge cutting	Clerk to contact contractors and ask for progress update.
Supermarine/Highworth Road junction and verges	Clerk to contact contractors and ask for progress update.
Correspondence	- Email from SBC requesting suggestions for naming the new Southern Connector Road. - Email with details about upcoming works on the A419/417 - Email from resident raising concerns over incorrect cutting of his grass verge
Actions or queries for consideration by the Council at PC meeting	
Council to discuss and approve increase to credit card limit.	

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Communications Working Group report:

Verbal report to be given.

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Open Spaces Working Group report:

Report details	
Report Date:	14 th August 2024
Report written by:	Barry Thunder
Inclusion in PC meeting:	August 2024
Agenda item number:	10
Public or confidential:	Public
Overview	
CPB changes Oxleaze Wood + Morses Lane. Weed clearance from Rec tree & hedge planting. Road side grass cutting.	
Progress/activity update	
Community Payback teams	Due to a communications issue, the planned work for Sunday 11 th August cutting St Julians/Allotments grass did not take place. Alternative arrangements are in hand.
Orchard Meadow & St Julian's	Cutting due for 23 rd August.
Oxleaze Woods & Morses Lane	Together with Mark, the area of restricted vision along Morses Lane has been successfully cut back. This has revealed an opportunity to create a passing place along the lane on the south side. Consultation with the new landowners may be required to formalise this?
Village garden	Views on removing the central flower bed to enable tree planting for climate change is requested from Councillors prior to a wider consultation.
Rec hedge planting & watering	Attempts to remove bramble & weed growth from the whips planted alongside the ditch bordering Yew Tree Gardens has been hindered by the large slabs of concrete in the ditch. Brambles are growing underneath the concrete and are not accessible. The proposal is to use weedkiller sprayed on the leafed bramble to kill them, in 3 sections. Low level spraying on a windless day will keep the whips free of spray, whilst also covering the section. The planting in the ditch beside the teen shelter is progressing well. It is noted that the hessian ground cover around the trees is aiding bramble growth!
Grass alongside key roads in the village.	Allbuild have promised to cut in the next two weeks once machinery is available for the work. Whilst initially this was to exclude Morses Lane for the time being as we improved the restricted vision issue, time has moved on and we will now instruct that Morses Lane be cut at the same time as the Highworth Road and Nightingale Lane. One side only on each lane. Additional funding was approved for this previously.
Actions or queries for consideration by the Council at PC meeting	
Please all note the above. Councillor views on the Village Garden layout requested.	

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Allotments Working Group report:

Report details	
Report Date:	14 th August 2024
Report written by:	Barry Thunder
Inclusion in PC meeting:	August 2024
Agenda item number:	10
Public or confidential:	Public
Overview	
Thames Water Machinery repairs Update on new tool store/workshop Collapsed drainage pipe.	
Item	Progress/activity update
Tenancy agreements	New clauses still to be added to take account of a future water connection. Outstanding until water supply connected.
Thames Water connection	Still waiting- No update yet from TW or Honda.
Plot vacancies & tenancies	All rents paid. Three plots lacking maintenance, tenants to be written to after next inspection.
Motorised equipment	New machinery in use and working well. Maintenance issue on trimmers with fuel problems. New carburettor and fuel bulb to be ordered and fitted.
Allotment site, tool security and new storage.	Foundations for new tool storage container to be laid in September and container costings to be reviewed and presented to PC at September meeting.
Grassed area and seating	To be levelled with topsoil later this year and communal seating chosen.
Collapsed concrete drainage pipe.	Initial trial dig to be carried out by volunteers and assessment made as to the degree of repair required. Either DIY or contractor. Honda to be advised to determine if they have repair liability as under new track.
Actions or queries for consideration by the Council at PC meeting	
Note the above and that machinery repairs are expected to be lowish amounts.	

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Rights of Way Working Party:

Verbal update to be provided if required.

Strategic Planning Working Group report:

Report details	
Report Date:	13 th August 2024
Report written by:	Colin McEwen
Inclusion in Parish Council meeting:	August 2024
Agenda item number:	11
Public or confidential:	Public

Overview	
Panattoni: Site visit HHT: Taylor Wimpey/Vistry HHT: Open Space Maintenance HHT: Woodlands (formerly Skylarks) HHT: Hammerman Way District Centre 20 Mph zone Flood Alleviation	
Item	Summary
Panattoni	NH and CM had a site meeting with Panattoni team followed by a site tour. We were reassured that the planning consent parameters for height and area were being adhered to in the detailed plans. The new Unit 1 is bigger than previously, but the end presenting to the village is narrower by 100m. NH to provide update to community.
HHT Open Space Maintenance	Meeting with TW Directors. No longer appointing permanent commercial management companies to look after open spaces. Looking to resident-controlled companies. They believe that the Parish Council taking on the responsibility for the whole area may be the best solution for all parties if we actively work together on managing the 'interim phases' of construction and delivery. Negotiations will proceed, subject to further exploration and checks on both sides.
HHT Woodlands (formerly Skylarks)	Detailed plans have now been submitted for the build of 'Woodlands', the plot south and east of Magdalene Close. As yet, there is no detailed construction management plan or details covering the adjacent open space or SUDS work which have yet to be submitted. Still looking towards holding a public event in November at which plans can be displayed.
HHT Hammerman Way - work starts	It has now been confirmed that the Link Road will be named "Hammerman Way" in honour of Alfred Williams. The archaeological excavation is underway. Heavy machinery has arrived at the Thornhill Road western end. We had agreed a footpath arrangement during the construction period, but this has not been implemented yet.
HHT General	No date yet for the closure of OVL for junction work. We have been notified that TW marketing boards are about to go up.
District Centre	Press reports that the District Centre land has been bought by a retail developer.
20 Mph zone	Strategic Highways Manager has apologised for the staff shortages that have prevented progress. Hopes to progress it in time to line up with the developer's road closure applications.

Flood Alleviation	CM has combined with a resident to ask Ward Councillors to investigate both SBC failures to maintain strategy and inspection/ maintenance records since 2019, and the downgrading of lagoons.
Actions or queries for consideration by Parish Council at PC Meeting	
Note the above	

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SMRA report:

Report details	
Report Date:	14.8.2024
Report written by:	Sylvia Brown
Working Group meeting date:	
Inclusion in Parish Council meeting:	<i>August 2024</i>
Agenda item number:	<i>12</i>
Public or confidential:	<i>Public</i>
No meeting in August	
Fete was well attended	
Fete	SMRA volunteers joined with other volunteers and community groups to deliver a successful and well attended fete. The challenge for fete organisation nowadays is that with multiple accesses to the Rec, we make no charge for entry, so all finance must come from sponsorship and grants, or earned from attractions. The car boot sale and dog show attracted lots of custom and the 14 raffle prizes that had been donated raised £531 for SMRA funds. The weather was dry so the marquee was erected and dismantled without a problem. The Party in the Park brought out more villagers and the central arena hay bale seating watching the stage entertainment helped give it a genuine community feel. Thanks to all the volunteers of all ages, plus those villagers and village organisations that helped with activity on the day, and particularly those that cleared up on the Sunday.
Goal Protectors	As raised in previous reports, repair of the goalmouths to ensure the football pitches pass safety inspections is an increasing problem and four goal protectors have been sourced which are now onsite. All four are in place currently whilst the repaired grass is established, but informal goal practice can still happen using the reverse side of the goals. Their installation created a heated Facebook conversation with much misinformation about their need and purpose. To make it clear that informal use is still welcome, we arranged for white box and penalty spot markings to be painted on the grass on the reverse side. See attached report which covers the context, purpose and use of the goal protectors. SMRA is grateful for the significant work by Colin and Lionel who repaired, turfed and re-seeded the grass in the goalmouths and have since been out there on a regular basis watering them until the grass is established.
PC Recommendations/Actions	
Note the report	

Football on the Recreation Ground – SMRA report to August 2024 PC meeting

Formal league football use of the Rec pitches

- SMRA hosts 3 league teams on the Rec (including two teams involving village residents). Pitch hire income contributes, currently, around £3,000 towards maintenance costs that would otherwise have to be funded by resident's council tax.
- Most similar Swindon pitches now remove their goalposts to allow the goalmouth grass to recover. We cannot do that as the posts are cemented in. There is now a regular influx of formal teams from the Swindon area arriving on our Rec for out of season training without booking and without paying any fee, further impeding grass recovery.
- £30,000 of the cost of the recent Rec upgrade (drainage, paths etc) was funded because we have active football and playable pitches on the Rec. It came from the Magdalene Close builders' planning obligations for sports usage. As a result, we were able to do all the Rec improvements at no cost to village residents' council tax. If we stop hosting league football teams, that kind of investment may no longer be available.

Maintenance of the Goalmouths

- This is a year-round problem. League matches are cancelled by the referee if the pitch is not in good repair and pitch hire income would be at risk. Our RoSPA annual safety inspection also covers the state of the football pitches.
- Informal use of the pitches does add significantly to the goalmouth damage from April onwards until the start of the season in September as the grass is in constant use rather than just at weekends during the football season.
- The contractor's quote for a repair of each one of the goalmouths is £500 and the goalmouth would need to be cordoned off for a few weeks for it to work. Roping off has not been a success in previous years. Rather than use residents' council tax to pay a minimum of £2,000 per year, every year, a more permanent solution was sought. The goal protectors cost £2,175 and were funded by the remainder of the Magdalene Close S106 sports money.
- With the goal protectors in place, volunteers have been willing to spend considerable time reseeding, returfing and watering the goalmouths to avoid expensive repair costs.

Informal football use of the Recreation Ground

- The goal protectors are not to prevent informal goal practice by villagers or anyone else. The design of the protectors allows use from the reverse side and we have now had appropriate pitch marking done to support that.
- We intend actively using the goal protectors to avoid damage and to enable the grass to recover by:
 - Regular inspection
 - Protect when damage is seen
 - Repair as required
 - Rotate the goal protectors to cover goalmouths that need them.

In a normal year, we hope that we should not need to protect all four goals at the same time. However, given the damage and subsequent repair required this year, all four goal protectors are currently in place for a short period.

- Should there be a request for a full marked pitch to be made available for a special village event that does not clash with league fixtures or bookings, we would not charge for its use provided sufficient notice was given.

Parish/Borough Liaison reports:

Verbal report to be given.

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Finance

August 2024

Account balances:

Account	Balance date	Balance
Unity Trust	30/07/2024	£59,241.82
Nationwide	13/08/2024	£86,786.04
	TOTAL:	£146,027.86

Payments

Payment method	SMPC ref	Payee	Reason	Dept	VAT	Total
BACS 21/08/2024	0071	Mandy Larcombe	Bookkeeping	Admin	£0.00	£157.50
BACS 21/08/2024	0072	Allbuild	Running track marking	SMRA	£6.00	£36.00
BACS 21/08/2024	0073	Allbuild	Waste collection	Open Spaces	£24.70	£148.20
BACS 21/08/2024	0074	Allbuild	Village grass cutting (4 of 8)	Various	£124.00	£744.00
BACS 21/08/2024	0075	Allbuild	Rec grass cutting (4 of 8)	SMRA	£136.00	£816.00
BACS 21/08/2024	0076	SMS Service/Mark Rostill	Lengthsman tasks	OS, allotment, Trees	£0.00	£630.00
DD 29/07/2024	0077	Scottish Widows	Pension	Admin	£0.00	£152.32
BACS 21/08/2024	0078	Staff	Salaries	Admin, Comms	£0.00	£2,069.63
DD 30/08/2024	0079	HMRC	Month 5	Admin	£0.00	£340.15
DD 16/07/2024	0080	Lloyds Bank	Various	Various	£36.32	£308.82
BACS 21/08/2024	0081	L Cave-Ayland	Expenses – hi vis	Comm Eng	£1.40	£8.40

BACS 21/08/2024	0082	M C Cusker	Allotment refund	Allotments	£0.00	£64.00
BACS 21/08/2024	0083	WALC	Annual subscription	Admin	£70.04	£420.24
				TOTALS:	£398.46	£5,895.26

Credit Card summary form

Month: August 2024

Cardholder: Kevin Morgan

Payee	Reason	Dept	Code	Net	VAT	Total	Receipt attached
Vonage	Phone Line	2	7080	£13.33	£2.67	£16.00	Y
Lloyds Bank	Monthly fee	2	7605	£3.00	£0.00	£3.00	Y
Microsoft	Office licensing	2	7080	£25.80	£5.16	£30.96	Y
Viking	Stationery	2	7100	£67.01	£13.40	£80.42	Y
Hobbycraft	Stationery	2	7100	£11.25	£2.25	£13.50	Y
Photopaper Direct	Paper	2	7100	-	-	£26.98	Y
	TOTALS:		TOTALS	£120.39	£23.48	£170.86	

Cardholder: Barry Thunder

Payee	Reason	Dept	Code	Net	VAT	Total	Receipt attached
Lloyds Bank	Monthly fee	2	7605	£3.00	£0.00	£3.00	Y
Sainsbury	Petrol	6	7220	-	-	£32.80	Y
Amazon	Battery	6	7250	£32.49	£6.50	£38.99	Y
Amazon	Gloves	7	7250	£26.19	£5.24	£31.43	Y
Amazon	Lawn Mower Parts	7	7250	£5.49	£1.10	£6.59	Y
Carpenter's Arms	Refreshments	2	7225	£25.15	-	£25.15	Y
	TOTALS:		TOTALS	£89.32	£12.84	£137.96	

Q1 Financial Management Report 2024-25

	Department	Balance at 1.4.2024	Income to date		Expenditure to date		30.6.2024	note:
			Budget	Actual	Budget	Actual		
2	ADMINISTRATION	9,680	17,086	15,748	8,016	7,433	17,995	
3	COMMUNICATION	2,072	6,338	5,234	6,905	7,561	-255	1
5	COMMUNITY ENGT	3,561	500	500	303	853	3,208	
6	ALLOTMENTS	1,179	713	2,056	501	355	2,880	2
7	OPEN SPACES	4,893	6,250	6,250	6,146	2,222	8,921	3
	TOTAL General Reserves	21,385	30,887	29,788	21,871	18,424	32,749	
9	PROJECT/RESERVE FUNDS							
	Election fund	1,980					1,980	
	IT fund	787					787	
	Allotment deposits	100	0	-50			50	
	Project Play Area Upgrade		0	3,416			3,416	
	Community Forest Tree Fund		0	11,562			11,562	4
	Tree Maintenance	5,000					5,000	
	Property contingency	5,000					5,000	
	Facilities Reserve	5,000					5,000	
	TOTAL projects/reserves	17,867	0	14,928	0	0	32,795	
10	PHASING fund	44,025			1,201	1,201	42,824	
11	SMRA Reserve	4,534	6,072	6,072	6,072	2,035	8,571	
12	BELLWAY S106 FUNDS						0	
	Bellway S106 Allotment	31,061			0	1,455	29,606	
	Bellway S106 Oxleaze CF	2,766					2,766	
	Bellway S106 Sports & Play	45,690			0	43,275	2,415	5
	Total Bellway S106	79,517	0	0	0	44,730	34,787	
	Overall Totals	167,328	36,959	50,788	29,144	66,390	151,726	

1	Approved overtime paid to editor for work done last year but billed this year.
2	Majority of allotment rent income received in 1st quarter - can seem like unanticipated income but budgeted through year so should still balance to budget at year end.
3	Hedge cutting to be paid in August, initial lengthsman hours and equipment underspent. New grass cutting and other items not billed as early as expected.
4	This is the drawdown fund paid to us by SBC to support tree maintenance for rec tree planting.
5	This cost is mainly the recently installed Motoric Track.

Report prepared by K Morgan, Clerk & RFO