

Minutes of the meeting held on Tuesday 20th August 2024 at 7:30pm at South Marston Village Hall.

Council Members present	
C McEwen (CM) (Chair)	M Povey (MP)
S Brown (SB) (Vice Chair)	N Hole (NH)
A Carter (AC)	T Leathart (TL)
Clerk & Responsible Officer:	K Morgan
Borough Councillors present:	M Vallender
Others present:	L Cave-Ayland, D Webb

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OSWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 54/24-25	Mr Cave-Ayland raised several issues: - He reported that a resident in Greenfields had reported that a tree is falling down on a grassed area in the cul-de-sac. - He requested that the council email Steve Hemmings to thank him for taking personal action to maintain some areas of public rights of way. Council agreed, clerk to email. - The temporary grant of £300 for Party in the Park has been returned to the Parish Council. - An application for grant funding for the 'Twelve Days of Christmas' event is to be sent to the council. The council than thanked Mr Cave-Ayland for his efforts in organising events in the community.	Clerk

	Cllr Vallender raised several points: - Amazon wind turbine – he noted that a pre-consultation was due to take place and Amazon had arranged an event in the Village Hall. He also informed those present that, given recent government changes in favour of onshore wind projects, it would be harder to campaign against this application than in previous campaigns. - He continues to chase CIL & s106 payments in cooperation with the clerk. An update should be available following a meeting among SBC officers this week. - A420 verge cutting – sight lines now done. White Hart and Gablecross will be done when more traffic management is available. - Ward Boundary review – the Conservative group support the suggested changes as proposed ie. a single councillor ward for South Marston Issues with footpath 6 were also raised at this point by SB – the works done on behalf of SBC had not followed the directions as agreed by the parish with the Rights of Way officer. SB to email M Fry at SBC and copy in Cllr Vallender who would assist in chasing this. Mr Webb was in attendance again as a prospective councillor.	
1. Apologies 55/24-25	Cllr Thunder sent his apologies due to a personal matter.	None
2. Declarations of interest 56/24-25	SB repeated her ongoing general interest due to the proximity of her property to the new development sites.	None
3. To approve and sign the minutes of the Annual Meeting of the Parish Council held on 16 th July 2024 57/24-25	The minutes were approved. Proposed: NH Seconded: TL Approved: All	None
4. Review of actions 58/24-25	Review of actions currently outstanding. Clerk to update the following:	

	Aug 23 65/23-24 Website updates - Clerk and editor had now met and list of actions to be drafted and progressed. May 22 21/22-23 Allotment Water – Honda are still chasing this matter. Jan 24 134/23-24 and Jun 24 34/24/25 Verges – the additional work on Morses Lane and Nightingale Lane has now been done by the parish and Allbuild. A part of the funded work on Highworth Road remains to be completed. BT to chase. Apr 24 175/23-24 Crown Timber - Cllr Vallender noted that there were several outstanding matters with this application and so imminent progress is unlikely. Jul 24 48/24-25 Ward Boundary Review – item dealt with at this meeting.	
Review of Council Calendar 59/24-25	The PC reviewed the calendar. - The clerk reported that the risk register review would be moved to September.	Clerk
5. Clerk's Report 60/24-25	Report was reviewed. - Council resolved to increase the council credit card limit to £1000 with a £600 limit per card. Letter signed by signatories, clerk to send signed form to bank. Proposed: SB Seconded: AC Approved: All - Council discussed the naming request for the Southern Connector Road that had been sent by SBC. It was generally agreed that the route should be a 'Way'. The suggestion of 'Lotmead Way' put forward by NH was proposed and accepted. Clerk to respond.	Clerk Clerk
6. Planning applications 61/24-25	The following applications were discussed: S/RES/24/0751 - S/RES/24/0802 - S/RES/24/0868 Referring to reserved matters applications for units 1,3 and 4 at Panattoni Park.	Clerk

	- Council discussed these and it was agreed that the developers had considered council feedback and were also taking all steps possible to minimise issues such as dust. There were no adverse comments, Clerk to respond. S/RES/24/0923 Approval of Reserved Matters pursuant to condition 2 (layout, scale, appearance and landscaping) for the residential development comprising 134 dwellings and provision of public open space with associated infrastructure and earthworks, pursuant to outline planning permission S/OUT/13/1555. An Environmental Statement was submitted alongside the outline application. At: Parcels R8 And R9 (East And West Of Old Vicarage Lane), Land North Of A420, New Eastern Villages, South Marston Swindon Deadline: 31st August 2024 - The SPWG will meet on 29th August to discuss and agree any response to this item. Late Items Two planning items were received after the agenda had been issued but were discussed at the meeting: S/RES/24/0947 Description: A reserved matters application (access, appearance, layout, scale and landscaping) for 137 dwellings and associated infrastructure - Reserved Matters from previous outline permission S/OUT/13/1555. At: Parcels R6 And R7 , Land North Of A420, Swindon Deadline: 15th September 2024 - SPWG to cover this at meeting of 29th August. S/24/0714 Siting of a hot food vending van. At: Lay-By Off Highworth Road, Swindon, Deadline: 10th September 2024 - NH had reviewed this and reported that there were no issues to be raised. Council agreed – Clerk to respond.	SPWG SPWG Clerk
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7. Ward Boundary review 62/24-25	Council resolved to submit the circulated draft response which supports the recommended single councillor ward for South Marston. Proposed: MP Seconded: AC Approved: All Clerk to submit to boundary commission.	Clerk
8. Asset Register 63/24-25	Draft had been circulated and BT had suggested some amendments. Clerk to process those and recirculate for approval at next meeting.	Clerk
9. Reports from Working Groups 64/24-25	Communications Working Group: Verbal update was given: - Review of logo and branding presented to council. It was agreed that the suggested logo variations were to be used. Open Spaces Working Group: Report reviewed: - Council discussed and agreed that the suggested changes to the village garden were acceptable. To be further investigated. - Clerk suggested notice should be given if and when weedkiller application takes place on the recreation ground boundary. After a discussion it was agreed that some notices would be placed at the rec entrances when this was to take place. - CM mentioned that NH had suggested the removal of the raised beds in the Honda memorial garden given their lack of use and the burden of maintaining them. To be included as an agenda item in September. Allotments Working Group: Report was noted. Rights of Way Working Party: - Matters were discussed earlier in the meeting. Additionally it was noted that footpath 1 was blocked	BT Clerk

	temporarily by a fallen tree – resident has been asked to report this to SBC although it may be on land now owned by developers.	
10. Reports relating to expansion 65/24-25	Strategic Planning Working Group Report was reviewed: - It was noted that the meeting with developers discussing the PC possibly taking over responsibility for Open Space Maintenance for new developments had been positive. PC to further review implications of this.	
11. Other reports 66/24-25	SMRA and Play Working Group report: Verbal update was given: - Discussion was had about the goal protectors and the Facebook thread that resulted. - The Clerk suggested that better advanced communication about the deployment of the protectors would have stopped much of the negative commentary. SB acknowledged this but did not believe it would have helped – the marking of the penalty area on the reverse of the goal posts was a definitive statement that they were still available for casual use. Parish/borough Liaison: Verbal update was given by the chair. - There continues to be a lack of progress on transfer of services and despite ongoing meetings no real progress has been made.	None
12. Finance 67/24-25	To review and approve finance statement, bank statements and payments: - Council resolved to approve payments totalling £5,895.26 Proposed: SB Seconded: AC Approved: All Spending approved at this meeting:	None

	None Review of Q1 Financial Report: Report was reviewed – there were some queries over the timing of billing for grass cutting which are to be investigated. Council approved the report. Proposed: MP Seconded: AC Approved: All	
13. Exclusion of press and public 68/24-25	Public and Cllr Vallender left the meeting.	None
14. Co-option Discussion 69/24-25	Discussion was held.	None
15. Matters brought forward 70/24-25	It was noted that Cllr Vallender is on leave until early September but can be contacted.	None

The meeting closed at 9:30 pm

Signed by Chairperson:

Date: