

**Minutes of the meeting held on Tuesday 15th October 2024 at 7:30pm at
South Marston Village Hall.**

Council Members present	
C McEwen (CM) (Chair)	M Povey (MP)
S Brown (SB) (Vice Chair)	N Hole (NH)
B Thunder (BT)	T Leathart (TL)
A Carter (AC)	
Clerk & Responsible Officer:	K Morgan
Borough Councillors present:	M Vallender
Others present:	Mrs Featherstone

Acronyms used in these minutes:

SBC – Swindon Borough Council, PC – Parish Council, NP – Neighbourhood Plan, NPC – Neighbourhood Planning Committee, SMRA – South Marston Recreation Association, OSWG – Open Spaces Working Group, CWG – Communications Working Group, SM website – www.SouthMarston.org.uk, ML – Mandy Larcombe (bookkeeper)

Agenda item & minute number	Summary	Action
Open 10 Minutes 86/24-25	Cllr Vallender raised several matters: - The Nightingale Lane Traveller site application has been rejected and, given the number of points raised, it seems highly unlikely that an appeal would succeed. - Progress on 20mph zone and 30mph changes - Flooding – question to cabinet being refined and will be delivered soon, having had input from South Marston PC. The Chair considered it appropriate to report on his meeting with Kirsten Nelson, new Communities Head at SBC, while Cllr Vallender was still in attendance: - It was agreed that working together seems the best way forward - Update on current outstanding issues to be submitted to SBC - Kirsten said guaranteed timely responses to email and communication could not be given as staff limitations do	None

	not allow it. It is hoped that this will be reviewed as it is seen as important to achieve better cooperative working. SB also mentioned the matter of additional meetings being held with the small number of residents directly impacted by the developments and how successful they had been, and are to continue. Mr Cave-Ayland could not attend but had sent some comments to the clerk in advance: - He would like to thank the PC for the grant towards the Christmas event and noted that the funds for this would be passed through the SMRA accounts. - Mr and Mrs Robinson who live on 'the bends' have passed on thanks to the council for cutting of the verge between there and the allotments – while the situation is still not ideal it is safer than walking on the road. Cllr Vallender left the meeting at this point.	
1. Apologies 87/24-25	None	None
2. Declarations of interest 88/24-25	SB repeated her ongoing general interest due to the proximity of her property to development sites covered by SM Phase 2, the proposed roads and the likely opportunity for mains services to her residence as part of the developments. Council noted this.	None
3. To approve and sign the minutes of the Parish Council meeting held on 17 th September 2024 89/24-25	The minutes were approved. Proposed: TL Seconded: MP Approved: All	None
4. Review of actions 90/24-25	Review of actions currently outstanding. Clerk to update the following: - Apr 24 175/23-24 Crown Timber – set review date to January 2024. - As part of the discussions it was noted that the hedge running alongside the Crown Timber site adjacent to Keypoint has not been cut when it used to be. BT to pass information to clerk who will contact Keypoint and enquire as to why.	Clerk Clerk

5. Review of Council Calendar 91/24-25	The PC reviewed the calendar. - Several adjustments to the calendar were noted. Clerk to amend. - It was noted that a FWG meeting would be scheduled for end of Oct/early Nov.	Clerk
6. Clerk's Report 92/24-25	Report was reviewed. - Oxleaze Woods – SSE request to carry out works discussed and agreed to close the woods for the time they are onsite. Clerk to respond and ask for date(s). - Feedback to the contractors for South Marston Business Park related to Highworth Road hedges/verges to be given. - Emergency planning and Wiltshire Prepared – clerk to contact Highworth Town Council to enquire as to their understanding of the initiative.	Clerk
7. Planning & Highways 93/24-25	The following applications were discussed: S/HOU/24/1107 Re: Erection of a two storey front extension. At: 1 Byron Court, South Marston Swindon SN3 4TH Deadline: 17th October 2024 - NH reported back on this application. There were no identified issues. TL commented some works had already been carried out by the owner. - Clerk to respond with no adverse comments. S/24/0293 Re: Erection of a drive thru coffee shop/restaurant (Class E / Sui Generis use), drive thru restaurant (Class E / Sui Generis Use), B1/B2/B8 units, vehicle and cycle parking (including EV charging), outside seating areas, landscaping and associated development. At: Land To The South Of The A420 And West Of Laines Way, Swindon SN3 4RS Deadline: 21st October 2024 - It was discussed and agreed that council support the comments from Highways officers and would request confirmation of appropriate priorities for pedestrians and cyclists at accesses onto the main road. - Council also reemphasised its previous request that contributions should be made to the Paris Council towards litter picking costs related to this site's activities, the burden of which would fall on the parish.	

	- Clerk to respond. S/COND/24/1159 Re: Discharge of Conditions 3 (External Facing Materials), 4 (Slab Levels), 5 (CMP), 7 (EVCP), 8 (Cycle Storage), 9 (Bin Storage), 10 (Landscape), 16 (Drainage) & 17 (Drainage) from previous application S/23/0024 for the demolition of existing dwelling and erection of a replacement dwelling. At: Priors Farley Farmhouse, Rowborough Lane, South Marston Deadline: 28th October 2024 - Clerk to respond with no adverse comments. TROs Speed Limits - Clerk to respond to consultations for Thornhill Road and Old Vicarage Lane, confirming the council's support of these changes.	
8. Opening of new deposit account 94/24-25	The council resolved to open a new 45-day notice deposit account with Hinckley & Rugby Building Society as per the draft resolution. Clerk to complete forms, get them signed at the upcoming Finance Working Group meeting and submit paperwork to open account. Initial deposit of £60,000 to be made outside the usual payment cycle. Proposed: AC Seconded: NH Approved: All	Clerk
9. Reports from Working Groups 95/24-25	Communications Working Group: A verbal report was given. - Next CN edition may be a little short of content so a smaller edition may be issued as has been previously agreed. - Website changes need to be actioned. Clerk and editor to progress. - Discussed that a more efficient way of responding to items needing Facebook/website posts is needed. Clerk to discuss with editor. Open Spaces Working Group: Report reviewed:	Clerk

	- Community Payback Council resolved to approve expenditure of up to £550 for the purchase of equipment in lieu of a yearly service. Clarity to be sought over how the purchase of the item will be handled regarding ownership and VAT etc. Proposed: SB Seconded: NH Approved: All - Weed Control It was noted that the lengthsman is not willing to undertake weed spraying and so the previously agreed expenditure on a course would not now be required. Clerk and BT to investigate options and clarify the best solution – either temporary labour from an agency such as Storm Recruitment or via our existing contractor. It was discussed and agreed that weeds in gutters, and on footpaths where practical, were to be treated if possible as part of any arrangement. Allotments Working Group: Report was noted. - Road trailer - council resolved to spend £60 on a second hand trailer. Clerk to arrange payment. Proposed: AC Seconded: MP Approved: All Rights of Way Working Party: Report was noted. - SB noted that while works are being undertaken by the developers any maintenance work they do needs to be monitored to ensure it meets agreed requirements.	BT
10. Reports relating to expansion 96/24-25	Strategic Planning Working Group Report was reviewed:	

	- CM reported that the council is generally happy with the Taylor Wimpey plans but not with the Vistry plans. - The need for an information event was reemphasised, especially given apparent reluctance from the developers to hold one this year. - As no updates have been received, the chair has chased the school expansion with the borough.	None
11. Other reports 97/24-25	SMRA and Play Working Group report: Report was reviewed: - It was noted that parking is an occasional issue when events in the village hall clash with other use of the car park, such as football. Measures being considered to further address this. Parish/borough Liaison: Report was reviewed. - See Open 10 Minutes summary earlier in the minutes.	None
12. Finance 98/24-25	To review and approve finance statement, bank statements and payments: - Council resolved to approve payments totalling £9,085.34 Proposed: BT Seconded: NH Approved: All Spending approved at this meeting: - £550 for CPB equipment in lieu of service provision - £60 for second hand trailer	None
13. Matters b/f 99/24-25	None	None

The meeting closed at 9:35pm

Signed by Chairperson:

Date: