

Notice of meeting

13th February 2025

Councillors are summoned to a meeting of South Marston Parish Council on **Tuesday 18th February 2025 at 7:30pm** in the Village Hall. Members of the public are welcome to join the meeting.

Kevin Morgan, South Marston Parish Council

Agenda item	Supporting info	Start time
Open 10 minutes	None	7:30pm
1. Apologies	None	7:40pm
2. Declarations of interest Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.	None	7:40pm
3. To approve the minutes of the Parish Council Meeting held on Tuesday 21st January 2025	Website	7:40pm
4. To receive Ward Councillor update		7:40pm
5. To review and update the Parish Council actions	Actions	7:45pm
6. To review and update the Parish Council calendar	Timeline	7:55pm
7. To review and discuss the Clerk's Report	Report	8:00pm
8. To review and comment on Planning & Highways matters: S/RES/24/0551 Re: Reserved Matters application (following planning application S/OUT/13/1555) for details of the layout, scale, appearance, access and landscaping in relation to a foul water pumping station. The outline planning application was subject to and submitted with an Environmental Impact Assessment. At: Land North Of A420, Eastern Villages Swindon Deadline: 7 th Feb 2025 Response submitted prior to deadline with no further comments to those previously made. S/25/0059 Re: Notification for Prior Approval for the Installation of Solar Photovoltaics (PV) equipment on the roof. At: 1 Dc2, Viscount Way Swindon SN3 4TN Deadline: 12 th February Response submitted prior to meeting with no adverse comments.	SBC planning website	8:10pm

S/COND/23/0154 Re: Discharge of conditions 36 (Construction Method Statement), 37 (Construction and Environmental Management Plan), 13 (Tree Protection) 53 (Slab Levels) and 54 (materials) etc At: Land North Of A420, Eastern Villages Swindon Deadline: 20th February 2025 S/25/0120 Re: Installation of new external heating and ventilation plant (HVAC) to the South elevation. At: Clinic Swindon Police Station, Shrivenham Road South Marston Swindon SN3 4RB Deadline: 28th February 2025 S/HOU/25/0165 Re: Installation of an Air Source Heat Pump to be installed to the property. At: 6 Magdalene Close, Swindon SN3 4FR Deadline: 6th March 2025 Planning Decisions S/24/1430 Burton Grove Farm – Swimming Pool Change of Use - Granted		
9. Reports from Working Groups a) Communications b) Open Spaces c) Allotments d) Rights of Way	Reports	8:30pm
10. Reports relating to Expansion Strategic Planning Working Group	Report	8:50pm
11. Other reports a) SMRA & Play WG b) Parish/Borough Liaison	Reports	9:00pm
12. Finance - To review and approve finance statement and payments - To review and approve SMRA Rec Maintenance Payment and Village Hall Grant for 2025/26 - To review and approve budget for 2025-26	Finance Statement	9:20pm
13. To resolve in accordance with Standing Order 3 (d) that ‘in view of the confidential nature of the business about to be transacted and in the public interest, that the press and public be temporarily excluded, and they be instructed to withdraw’. Reason: staffing and remuneration		
14. To discuss staffing and remuneration		
15. Matters brought forward by or with the consent of the Chair	None	9:30pm

This meeting may be recorded by the Council or members of the press or public. Such recording should be in accordance with the Council's Recording Policy – this is available on the website and a copy will be made available at meetings.

Actions:

Group, AWG – Allotments Working Group, SPWG – Strategic Planning Working Group, FWG – Finance Working Group, NPC – Neighbourhood Planning Committee, SBC – Swindon Borough Council, NP – Neighbourhood Plan, SMRA – South Marston Recreation Association, NEV – New Eastern Villages, GDPR – General Data Protection Regulations

In Progress – started but no significant progress yet

Progressing – some notable progress has been achieved

Done - means that action is complete but there may be a need for a follow-up.*

Meeting & minute	Area	Action	Progress update	Owner	Review date
May 22 21/22-23	Working Groups	Allotment water installation. More TW visits. Possible progress.	On hold	BT	Unknown
Aug 23 65/23-24	Working Groups	Website changes. Clerk and editor met, options reviewed.	Progressing	Clerk & editor	Ongoing
Apr 24 175/23-24	Actions	Crown timber – application received and response submitted	Progressing	SPWG	Feb 25
Aug 24 64/24-25	Working Groups	Village garden – BT to progress changes.	Progressing	BT	Ongoing
Sep 24 81/24-25	Working Groups	BT to investigate backup contractors for maintenance work.	Progressing	BT	Ongoing
Oct 24 90/24-25	Actions	Hedge on Hod Corner between Keypoint & Crown Timber. Responsibility unclear, escalated to Highways via Cllr Vallender.	Progressing	Clerk	
Oct 24 92/24-25	Clerk's Report	Wiltshire Prepared – clerk to meet with Highworth TC in new year.		Clerk	Feb 25
Nov 24 100/24-25	Open 10 Minutes	War memorial refurb - quote to include cross. Clerk to seek updated quote.	Progressing	Clerk	Feb 25
Nov 24 105/24-25	Council Calendar	School license to be updated and invoice issued to Blue Kite, the new academy.	Done	Clerk	Jan 25
Dec 24 125/24-25	Expansion	SPWG to review CADC 2		SPWG	

Added in January 2025					
Jan 25 136/24-25	Clerk's report	Confirm audit dates with auditor	Done	Clerk	
Jan 25 137/24-25	Planning	S/24/1480 – S/COND/22/1820 – S/ADV/24/1517 – S/24/0981 Clerk to respond with no comments	Done	SPWG	
Jan 25 139/24-25	Working Groups	Organise additional advertising for allotment tenancies	Progressing	Clerk/BT	
Jan 25 139/24-25	Working Groups	Forward footpath maintenance requirements to M Fry @ SBC	Done	Clerk	
Jan 25 142/24-25	Finance	Clerk to submit precept requirement to SBC	Done	Clerk	

[Return to agenda](#)

Calendar:

JANUARY 2025		
Responsibility:	Activity:	Progress
Allotment Working Group	Send New Year email/letter to tenants	
Council administration	Review and propose precept amount	Done
Council administration	Notify SBC of precept amount	Done
Council administration	Issue contracts to suppliers	Done
Finance Working Group	Confirm appointment and date for internal auditor	Done
Council Administration	Produce 3rd quarter Financial Management report	Done
Finance Working Group	Meeting to review Financial Management Report and confirm budget recommendation (if needed)	Done
Open Spaces/Footpaths	Review SBC maintenance	Done
Agenda items:	- Review and approve precept amount and inform SBC - Review and approve 3rd quarter Financial Management Report - Review and sign new supplier contracts - Review SBC footpath maintenance	
FEBRUARY 2025		
Responsibility:	Activity:	Progress
Communications Working Group	Produce March edition of Community News	
Council administration	Confirm appointment of internal auditor	Done
Council administration	Verify road sweeping (15 th February)	
Agenda items:	- Approve appointment of internal auditor - Review and approve budget - Review and approve staff remuneration	
MARCH 2025		
Responsibility:	Activity:	Progress
Council administration	Receive SMRA accounts and circulate to PC	
Council administration	Set date for Annual Meeting of the Council	
Council administration	Set date for Annual Parish Meeting	
Finance Working Group	Set date for meeting to review end of year reports	
Agenda items:	- Set date for Annual Parish Meeting - Set date for Annual Meeting of the Council	

[Return to agenda](#)

Clerk's Report:

Report details	
Report Date:	February 2025
Report written by:	Clerk
Inclusion in PC meeting: Agenda item number:	February 2025 7
Overview	
Audit Lengthsman War Memorial Boundary Review	
Item	Progress/activity update
Audit	Date confirmed for Tues 27 th May. Usual procedure will be followed – a folder structure with required documents will be created and access confirmed with the auditor a week prior.
Lengthsman	As part of the last audit we were asked to review whether the Lengthsman role was self employed or should be counted as employed for tax purposes. This has been discussed on several occasions and having put through online checkers, and taking into account Mark's role over the year and his work for another organisation, we believe it is the case that the role can be classed as self-employed. The final invoice will be paid to Mark this month. Further discussion to be had over replacement and whether new employment rights (due to be implemented in April 2025) impact the use of a lengthsman in the way we require.
Memorial refurb	Updated quote received to include cleaning the cross and upper part of the memorial as requested – revised cost approximately £1000 exc Vat. Two other quotes have been sought from different suppliers but no response as yet. Council to decide on next steps.
Ward Boundary review	Conclusion of the review received and circulated.
Correspondence	We received an enquiry about a paediatric first aid course that was run in the village hall in 2023 and asked if it would be run again. This was previously organised by a resident and funded by a grant from the F & E Trust. Council to discuss if such an event should be run again and if clerk time should be spent organising such things.
Actions or queries for consideration by the Council at PC meeting	
Note situation with lengthsman role and status. Decision on Memorial refurbishment. Discuss potential running of community events.	

[Return to agenda](#)

Communications Working Group report:

Report to be given verbally or circulated separately.

Open Spaces Working Group report:

Report details	
Report Date:	10 th February 2025
Report written by:	Barry Thunder
Inclusion in PC meeting: Agenda item number:	February 2025 9
Overview	
Lengthsman Oxleaze and Morses Lane Weed control Replacement of Recreation Ground trees	
Progress/activity update	
Lengthsman update	Mark has finished his work with the PC. Hopefully some volunteer time to come on 1st March. However, I am mostly on my own, but with a lot of support from Alison. The PC now must decide on the way forward with Open Spaces support and payment for it.
Orchard Meadow & St Julian's	Fruit tree planting locations are completed and I have arranged with Allbuild to use a mini digger to cut 1mt squares in the grass. Volunteers to be encouraged to help with planting the 12 trees.
Oxleaze Woods & Morses Lane	Work on the Oxleaze trees along Morses Lane is completed, with full funding to come from Community Forest. Some 90 dead/diseased trees removed. Sadly, we were not funded to improve the safety or flooding issues along the lane.
Village garden	Bushes and brambles, together with hard pruning on all other growth was completed by CPB & Alison. Together, we will prepare the tree planting area in readiness for 1st March new trees and the Volunteer BBQ
Village pavements & gutters	Pending any future suggestions for roadside locations, I will put together a map of the areas for treatment and discuss with Allbuild.
Recreation ground Trees for Climate change.	A change of equipment, to aid turf removal, will come from Allbuild. A mini digger plus wheel barrows will be used to remove the grass in all planting areas and the removal of large patches of bramble roots. All locations are marked out with support from Lionel & Mark. I will be on site to supervise and aid the work, as best I can. Funding via T4CC.
Actions or queries for consideration by the Council at PC meeting	
Councillors, please note the above and give support where you can.	

Allotments Working Group report:

Report details	
Report Date:	10 th February 2025
Report written by:	Barry Thunder
Inclusion in PC meeting: Agenda item number:	February 2025 9
Overview	
Thames Water – awaiting next step Allotment vacancies & new plots Honda memorial garden Collapsed drainage pipe	
Item	Progress/activity update
Tenancy agreements	New clauses still to be added to take account of a future water connection and defining bonfire activity. Outstanding, until water supply connected. Alterations will be agreed for any new tenants taking up our new plot offer for 2025/26. To be agreed with Kevin.
Thames Water connection	We await the next step.
Plot vacancies & usage	As advised last month, we are altering 5 plots and creating 9 new smaller ones, together with an open-air storage plot. Funds from the S106 Bellway fund will be used to complete this transition. Experience shows that there is a need for small starter plots. Our proposed offering is a £25 starter rent in year one. Followed by a move to full rental in year two, plus a refundable deposit. Overall, this gives a more versatile availability with an additional 4 plots. Additionally, we will provide the new plots with a compost bin, water barrel and new fencing.
Allotment site, tool security and new storage	Delivery now agreed and scheduled for late February, early March. All costs are paid, apart from fitting out and tooling.
Honda Memorial Garden - windmills	Currently the windmills are mostly silent, with a few again causing unwelcomed noise. Honda have asked their contractors to grease each unit monthly, commencing from February 2025.
Collapsed concrete drainage pipe.	Repairs to the drainage pipe are with Panattoni and their solicitors, to decide if any “filling in” repairs will conflict with drainage from the main site. The matter of who pays for this is yet to be discussed.
Raised flower beds in heritage garden	Beds to be relocated during early 2025, if weather allows and workers allow?
Actions or queries for consideration by the Council at PC meeting	
Councillors, please note all the above and give agreement to the following: 1) Proposed starter plot rents of £25 in year 1 & delayed refundable deposit until year 2. 2) Funding for work detailed above via Bellway S106. Overall costings not available at time of writing this report.	

[Return to agenda](#)

Rights of Way Working Party:

Verbal update if required.

Strategic Planning Working Group report:

Report details	
Report Date:	12.02.25
Report written by:	Colin McEwen
Working Group meeting date:	
Inclusion in Parish Council meeting:	<i>February 2025</i>
Agenda item number:	<i>10</i>
TWV schedule slippage Hedge/Ditch work Vistry R1/R2 plan received. Meeting arranged. Foot/cycle routes Meeting	
Item	Summary
TWV	Despite urgent activity by way of planning applications etc, and erection of a pre-sales board, development still hasn't started and the revised Phasing Plan promised for last month hasn't materialised. A revised construction plan for the A420/OVL junction, which work is due to be completed to give the green light on Phase 1 housing build has been submitted. We will be looking for adequate warning to be given of impending road/lane closures affecting village traffic.
Hedges and Ditches	The OVL hedge has been cut back, but the verge has been left in a mess. As a result of parish council intervention, the developers now confirm clearance of the ditches etc to resolve this. The TWV hedge along Thornhill Road was not trimmed.
Vistry R1/R2	Following our initial comments, a revised Plan has been received for the westerly village expansion. It looks pretty good and we have a meeting with Vistry planned. The road access into Manor Farmyard is no longer shown, which appears to leave the site landlocked, and we have argued for its reinstatement.
Foot/Cycle routes	The footpath Officer has confirmed that the Borough will seek compulsory purchase of the verge/hedge land by the proposed Keypoint junction if agreement cannot be reached. On hold until Link Road construction starts. Similarly, there is no right to make up the footpath to the south of the railway bridge without compulsory purchase.
Meeting	We will report on our planned meeting with Ed Snook

SMRA report:

Report details	
Report Date:	12.2.2025
Report written by:	Sylvia Brown
Working Group meeting date:	13.2.2025
Inclusion in Parish Council meeting: Agenda item number:	<i>February 2025</i> <i>11</i>
SMRA AGM next month Planting Day 1 st March HYS event organisation Changing external safety inspection company.	
SMRA AGM	Accounts have been audited without adverse comments. Arrangements in place for AGM next month (Tuesday 11 th March at 7.30). All welcome. All existing trustees have confirmed they will continue in post.
Annual play safety inspections	We will be taking up the offer of the alternative supplier for independent inspections, having checked their inspection will include all hardware/equipment on the Rec. Their 5 year fixed price deal offers two a year rather than one, and is cheaper than ROSPA. We hope to schedule dates in April/May and October/November.
Rec Landscaping	Arrangements in hand for mounting the proposed Phase 2 landscaping planting day on Saturday 1st March. We would welcome Cllr support on the day. Start at 10.30 on the car park and be allocated a site. Finish around 1pm and enjoy a free BBQ on the Village Garden. Boots and gloves essential, spade welcome, but there will be a selection of implements made available. Note we did not put in a bid for vol planting costs this time round because WWT started out by saying they were putting this work out to contractors. They retracted that at a very late stage, which means we do now need to use voluntary effort, but have no T4CC budget line in the grant this time round. We feel the need to reward our volunteers for their efforts so will offer the free BBQ food. Estimate of costs is under £200.
Have Your Say event	Thursday 27th February 6-8 pm The Parish Council is mounting presentations on traffic, but we are not sure what or who is doing it or when material will be available or how many boards will be needed All other activities already catered for!
SMRA AGM	March 11 th at 7.30pm. All welcome!
PC Recommendations/Actions - Note the report and the AGM on 11th March. - Highlight and supply any relevant information for display/participation at the Have Your Say event on 27th February. - Decide which budget should fund the Planting Day BBQ food etc. It could be the Trees for Climate Change grant as we are allowed to make appropriate substitutions for costs/savings as required. On the other hand, the PC might like to use their own Community Engagement funds in support of worthwhile community action.	

Parish/Borough Liaison report:

Report details	
Report Date:	12.02.25
Report written by:	Colin McEwen
Working Group meeting date:	
Inclusion in Parish Council meeting:	<i>February 2025</i>
Agenda item number:	<i>11</i>
Flood risk assets Swindon Plan Protocol	
Overview	
Item	Summary
Flood Risk Assets	Following our meeting with Cabinet Member Chris Watts I have forwarded questions to Steve Iles who has promised to get answers for a meeting next month. This included the offer to provide locations for the Lagoons.
Swindon Plan Delivery	Kirston Nelson has now held preliminary meeting with 4 of the "Big 5" parishes who it is hoped will carry this work forward. A follow-up letter talked of data gathering to establish the areas in need and developing a network of Community Hubs. Helena Robinson was appointed the Lead a month ago, but has had no time to do anything. So far as I can see the Borough has no resource with which to deliver the Plan, with the 2 nominated officers already being fully occupied. I am promoting a meeting of the Big 5 to see if they are able and prepared to take the initiative.
Protocol	Having rejected the Protocol adopted by Cabinet and Annexes 4 months ago as "feeling too contractual", KN and HR have drafted 2 different draft replacements. Both are a collection of anodyne statements that are unlikely to result in any change in the behaviour of the Borough. I have a meeting with HR on the 25 th and am representing the Protocol and Annexes. I am finding it depressingly difficult to get people engaged.

[Return to agenda](#)

Finance

February 2025

Account balances:

Account	Balance date	Balance
Unity Trust	12/02/2025	TBC
Nationwide	11/02/2025	£86,786.04
Hinckley & Rugby BS	12/02/2025	£60,060.74
	TOTAL:	TBC

Payments

Payment method	SMPC ref	Payee	Reason	Dept	VAT	Total
BACS 19/02/2025	0159	Mandy Larcombe	Bookkeeping	Admin	£0.00	£122.50
BACS 19/02/2025	0160	Allbuild	Pitch marking	SMRA	£45.00	£270.00
BACS 19/02/2025	0161	Allbuild	Waste collection	Open Spaces	£24.70	£148.20
BACS 19/02/2025	0162	Allbuild	Additional waste	Allotments s106, Open Spaces	£31.60	£189.60
BACS 19/02/2025	0163	Allbuild	Tree Clearance Oxleaze	TBC	£808.50	£4,851.00
DD 17/02/2025	0164	Lloyds Bank	Various	Admin, Allotments s106, Open Spaces, Trees	£38.05	£259.13
DD 30/01/2025	0165	Scottish Widows	Pension	Admin	£0.00	£228.30
BACS 19/02/2025	0166	SMS Services/Mark Rostill	Lengthsman tasks	Allotments s106, Open Spaces, Trees	£0.00	£84.00
BACS 19/02/2025	0167	Staff	Salaries	Admin, comms	£0.00	£2,017.93
DD 23/01/2025	0168	HMRC	Month 11	Admin	£0.00	£340.15
BACS 19/02/2025	0169	BT Expenses	Gas heater and cylinders	S106 allotments	£10.00	£55.00

BACS 19/02/2025	0170	Mark Rostill	Mileage and adhesive purchase	S106 allotments	£1.35	£21.62
BACS 19/02/2025	0171	Webbs Builders Merchants	Three invoices for materials	S106 allotments	£85.05	£510.25
				TOTALS:	£1044.25	£9,097.68

Credit Card summary form

Month: February 2025

Cardholder: Kevin Morgan

Payee	Reason	Dept	Code	Net	VAT	Total	Receipt attached
Vonage	Phone Line	2	7080	£13.33	£2.67	£16.00	Y
Lloyds Bank	Monthly fee	2	7605	£3.00	£0.00	£3.00	Y
Microsoft	Office Licenses	2	7080	£25.80	£5.16	£30.96	Y
Microsoft	Office licenses	2	7080	£25.80	£5.16	£30.96	Y
	TOTALS:		TOTALS	£67.93	£12.99	£80.92	

Cardholder: Barry Thunder

Payee	Reason	Dept	Code	Net	VAT	Total	Receipt attached
Lloyds Bank	Monthly fee	2	7605	£3.00	£0.00	£3.00	Y
Amazon	Printer Ink	2	7100	£15.69	£3.14	£18.83	Y
Amazon	Folding work platform	12	7517	£51.73	£10.35	£62.08	Y
Wasp Industrial	Marking Paint	Trees	7250	£8.40	£1.68	£10.08	Y
Bloomfields	Sustenance for CPB	7	7225	£25.00	£0.00	£25.00	y
Amazon	Secateurs	12	7517	£13.60	£2.72	£16.32	Y
Wickes	Plot marking	12	7517	£35.73	£7.17	£42.90	Y
	TOTALS:		TOTALS	£153.15	£25.06	£178.21	

SMPC Finance Working Group Report

Wednesday 12th February 2025

SMRA Rec Maintenance Payment

Under the Memorandum of Understanding with SMRA, SMPC pays funds designed to cover the overall maintenance of the Rec Ground. The recommendation is that no increase is paid on the current rate of £7,750 per annum. This reflects SMRA's own appraisal of the impact of increased use of probation service and the PC taking over hedgerow cutting, whilst noting that the cost to SMRA of grass cutting is set to increase with the higher number of cuts now needed.

Village Hall Grant – This is designed as standard grant aid to help support retention of the Hall for community use. The current annual amount is £4,395. The range of requested increase is from £1,000 to £1,500. This reflects the reappraisal of the hours required for administration and cleaning, as well as the increase in the salary to the updated minimum wage.

The FWG recommends an increase of £1,000 to £5,395 in recognition of the need to keep the Hall available and welcoming for the community and its visitors.

Change to Accrual Accounting

This would allow all staff salary costs to be included in the correct financial year and was suggested as an option by the auditor last year. Agreed this should be further investigated with Mandy and implemented if viable.

Staff Remuneration : A separate confidential item is dealt with elsewhere on the agenda.

Proposed Budget

At the January meeting, the PC agreed to an overall increase in the Band D rate precept of 18%.

The figures provided showed the following:

% increase	Band D Precept	Additional cost per Band D		Precept income	Predicted deficit for the year
		per year	per week		
18	£167.71	£25.58	£0.49	£72,704	£9,685

Since then, there have been a small number of changes to the budget expenditure figures used.

The proposed budget overleaf incorporates these changes and is designed to keep the projected deficit under £10,000, consistent with Councillors' view on the appropriateness of the 18% increase on precept agreed in January.

Recommendations:

1. Agree the SMRA Rec Maintenance payment of £7,750 and the increased Village Hall grant of £5,395 for 2025/26
2. Approve the budget figures overleaf

Dept	Nominal	Budget Income	Budget exp'ture	Comment
Administration	Precept allocation	37,059		Band D=433.5, precept last year=142.13 per Band D
	Other income	600		Awaiting info on PS grant
	Bank interest - high	500		
	Clerk Salary contribution	1,481		5% of clerks gross salary costs
	Clerk Salary (gross)		28,816	Without home allowance £312. NALC increase, +3hrs/wk
	Staff overtime (gross)		750	Clerk only
	Home working allowance		312	
	Travel - Clerk		150	
	Travel - PC		130	
	PC expenses - other		392	includes home working allowance
	Phone & IT licences		1,800	Includes web hosting and plugins etc
	Postage		50	
	Printing & IT consumables		950	To cover general price rises and addition of A3 printing capability
	Premises hire		400	Covers normal meetings only - info events are under Comm Engagement
	Training		300	
	Subscriptions		690	
	Insurance		1,300	
	Audit		1,100	
	Contractors/Maintenance		600	10 x hours for Website support
	Consumables		105	
	Bookkeeping		1,700	
	Administration	39,640	39,545	
Communications	Precept allocation	9,000	0	Now need 450 copies CN throughout the year
	Donations/Sponsorship	750	0	
	Earned income/Advertising	1,500	0	Comes in throughout year - 5% increase on renewal now included
	CO Salary		6,887	not inc home working grant - same % increase as clerk
	CO overtime		150	less likely on new hours, but needs to be in
	Postage		0	incl in printing costs
	Printing & IT consumables		6,178	Just for CN, no increase in numbers (450)
	Miscellaneous		120	Home working allowance.
	Communications	11,250	13,335	
Community eng	Precept allocation	1,000	0	
	Donations/Sponsorship		0	
	Printing & IT consumables		0	removed - printing now down via A3 printer under admin
	Premises hire		175	This is eg hall hire for info events
	Consumables		50	
	Community Events		0	£500 to be carried over in opening balance - to be recycled
	Grass cutting for Rec & VH		240	
	Signs and information		250	Major new signage on Rec will be carried over in opening balance
	Equipment		0	Litter picking equipment £400 will be carried over in opening balance
	Grants		250	
	Community eng	1,000	965	
Allotments	Earned income/Advertising	1,900	0	Assumes small increase due to water provision
	Salary		800	remember to transfer this before year end
	PC expenses - other		100	
	Contractors/Maintenance		808	Lee's quote for grass and hedges
	Consumables		100	Should be General maintenance only - impact of \$106 Allotments
	Equipment		0	Should be General maintenance only - impact of \$106 Allotments
	Allotments	1,900	1,808	
OS General	Precept allocation	12,500		
	Printing & IT consumables		0	
	Contractors/Maintenance		11,514	Lee's quote plus additional £1000 allowance for village verges/weeds
	Equipment		0	See Lengthsman entry. Equipment suitable for Oxleaze allowable as \$106
	Consumables		100	
	Hedge cutting		2,604	Lee's quote
	Waste management		1,482	- not clearances, need to add fly tips and litter pick collections
	Waste equipment		320	Allowance for replacement dog bins & installation
	Lanscaping & plants		0	
	Rights of Way		250	reduce due to lengthsman
	Drainage work		0	Minimum responsibility if Rec roadside cured in previous year
	Sign Cleaning		0	covered by lengthsman allowance
	L/man or Pops eqpt		4,250	Slightly reduced but additional verge allowance above can cover if necessary
	OS General	12,500	20,520	
SMRA	Precept Allocation	13,144	13,144	Increase of £1,000 on VH grant, none on Rec maintenance amount
		13,144	13,144	The spend here is entirely up to SMRA - any variance during the year does not affect the General and Project Reserves held by the PC.
	TOTALS	79,434	89,317	
\$106 Dep clerk salary contribution			1,481	5% clerks salary gross
'General Reserves' - planned deficit :		£ 9,883		