

Terms of reference: Village Hall Transition Working Group

Adopted on:	March 2026
Adopted at:	Council Meeting March 2026
Last reviewed:	March 2026

Village Hall Working Group

Purpose:

To progress the orderly transition from the current Village Hall to the new Village Hall and Centre.

Scope:

- repurposing and/or disposal of the current village hall to achieve best value for the community
- appropriate governance for the new facilities.
- to include community consultation, research and option analysis and obtaining legal, regulatory or planning advice (which may or may not involve significant cost).

Authority:

Appointment of Committees: Section 102(4) of LGA 1972

Power to enter into contracts LGA 1972, s.111

Charities act

Membership:

- Sylvia Brown - Parish Councillor & SMRA liaison
- Kevin Morgan – Clerk & RFO
- Colin McEwen – Parish Council chair
- Jenny McEwen – SMRA chair

Has the ability to co-opt lay members beyond the Parish Council and SMRA as required.

Meeting arrangements

Meet as necessary.

Reporting

Updates to full council and SMRA (acting as charity management) as appropriate.

Clerk to oversee financial process and ensure Financial Regulations are followed as appropriate.

Resources and budget

Costs and expenses to be paid by the Parish Council unless otherwise agreed.

Expenditure over £200 p/m requires prior council approval.

Deliverables

To provide recommendations for eventual disposal or future change of use of Village Hall.

Review

As circumstances demand.