

Notice of meeting

11th June 2026

Councillors are summoned to a meeting of South Marston Parish Council on **Tuesday 16th June 2026 at 7:30pm** in the Village Hall. Members of the public are welcome to join the meeting.

Kevin Morgan, South Marston Parish Council

Agenda item	Supporting info	Start time
Open 10 minutes	None	7:30pm
1. Apologies	None	7:40pm
2. Signing of Acceptance of Office forms		
3. Declarations of interest Members are reminded that they should declare any interest they have in an agenda item at the start of the meeting or, if not previously foreseeable, during any discussion of the matter concerned.	None	7:40pm
4. To approve the minutes of the Annual Meeting of the Parish Council held on Tuesday 19th May 2026	Website	7:40pm
5. To approve the minutes of the Parish Council Meeting held on Tuesday 19th May 2026	Website	7:40pm
6. To receive Ward Councillor update		7:40pm
7. To review and update the Parish Council actions	Actions	7:50pm
8. To review and update the Parish Council calendar	Timeline	7:55pm
9. To review and discuss the Clerk's Report	Report	8:00pm
10. To review and comment on Planning & Highways matters: S/RES/26/0667 Description: A reserved matters application (access, appearance, layout, scale and landscaping) for 159 dwellings and associated infrastructure. The outline planning application was accompanied by an Environmental Statement. At: Parcel R10, Land North Of The A420, Swindon Deadline: 23rd June 2026 S/RES/25/1485 Re: Reserved matters application (following planning application S/OUT/13/1555) for details of the access, layout, scale, appearance and landscaping in relation to South Marston West electricity substation. The outline planning application was subject to and submitted with an Environmental Impact Assessment. At: Land To The North Of A420, South Marston Swindon Deadline: 19 th June 2026	SBC planning website	8:10pm

S/26/0538 Re: Erection of 9 No. Dwellings (Class 3) and associated works. At: Land At Thornhill Road, South Marston Swindon SN3 4RY Deadline: 19th June 2026 S/HOU/26/0450 – Withdrawn Haybarns, Morse Lane application. S/RES/25/1581 - Application Approved Construction of the Rowborough Primary Street and associated infrastructure (access, layout and scale) - Reserved Matters from previous outline permission S/OUT/13/1555		
11. Reports from Working Groups a) Communications b) Open Spaces c) Allotments d) Rights of Way e) Village Hall	Reports	8:20pm
12. To resolve that the Parish Council is willing to accept the transfer of the Village Hall Title back into its ownership from the Village Hall South Marston charity.		8:35pm
13. Reports relating to Expansion Strategic Planning Working Group	Report	8:40pm
14. Other reports a) SMRA b) Parish/Borough Liaison	Reports	9:00pm
15. Finance - To review and approve finance statement and payments - To review the internal audit report - To review and approve opening fund balances for 2026-27	Finance Statement	9:20pm
16. To approve the Annual Return Governance Statement for 2025-26		9:30pm
17. To approve the Annual Return Accounting Statement for 2025-26		9:30pm
18. To review proposed future agenda items	None	9:30pm

This meeting may be recorded by the Council or members of the press or public. Such recording should be in accordance with the Council's Recording Policy – this is available on the website and a copy will be made available at meetings.

Ward Councillor Update:

To be circulated separately.

Actions:

Group, AWG – Allotments Working Group, SPWG – Strategic Planning Working Group, FWG – Finance Working Group, NPC – Neighbourhood Planning Committee, SBC – Swindon Borough Council, NP – Neighbourhood Plan, SMRA – South Marston Recreation Association, NEV – New Eastern Villages, GDPR – General Data Protection Regulations

In Progress – started but no significant progress yet

Progressing – some notable progress has been achieved

Done - means that action is complete but there may be a need for a follow-up.*

Meeting & minute	Area	Action	Progress update	Owner	Review date
Oct 24 92/24-25	Clerk's Report	Wiltshire Prepared – clerk to discuss with Highworth TC in June	Progressing	Clerk	Jun 26
Mar 26 155/25-26	Ward Cllr Update	Clerk to research signage costs for use in emergencies such as flooding.		Clerk	
Added in May 2026					
Annual Meeting	All	Update and upload Terms of reference and Policies as appropriate	Progressing	Clerk	
May 26 19/26-27	Actions	Memorial policy to be adopted and reviewed as necessary	Progressing	Clerk	
May 26 21/26-27	Clerk's Report	Invoice sent to Ward Williams for CN inserts and rec repairs.	Progressing	Clerk	
May 26 22/26-27	Planning	S/26/0173 Marsh, Wanborough – clerk to respond.	Done	Clerk	
May 26 23/26-27	Grant Request	Clerk to arrange transfer of funds for Party in the Park.	Progressing	Clerk	

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Calendar:

MAY 2026		
Responsibility:	Activity:	Progress
Allotment WG	Chase outstanding allotment rents	Progressing
Council Admin	Create and post agenda for Annual Meeting	Done
Council Admin	Produce year end accounts	Done
Council admin	Hold Annual Meeting of the Council	Done
Council admin	Hold Annual Parish Meeting	Done
Council admin	Publish annual report	Done
Council admin	Audit preparation (for 28 th May)	Done
Agenda items (PC meeting):	- Approve insurance provider (if appropriate) - Approve end of year accounts	
Agenda items (Annual Meeting):	- Appoint Chair, Vice Chair - All councillors to sign acceptances of office - Agree terms of reference for Working Groups - Appoint members to Working Groups and other positions - Adopt Financial Regulations, Code of Conduct, SOs	
JUNE 2026		
Responsibility:	Activity:	Progress
Council admin	Approval of Annual Return by full PC	
Council admin	Public viewing of accounts	
Council admin	Review S106 log and information	
Comms WG	Produce July edition of Community News	
Agenda items:	- Approve and sign Annual Return - Publish Annual Return	
JULY 2026		
Responsibility:	Activity:	Progress
Council administration	Host public viewings of accounts	
Council administration	Produce 1st quarter Financial Management Report	
Agenda items:	- Review and approve 1st quarter Financial Management Report	

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Clerk's Report:

Report details	
Report Date:	June 2026
Report written by:	Clerk
Inclusion in PC meeting:	June 2026
Agenda item number:	9
Overview	
Audit Training Day	
Item	Progress/activity update
Audit	Completed with minimal extra work involved. Some issues were raised with the main one being related to the new 'assertion 10' related to data usage. This is likely to require considerable effort to put right – possibly to include Data Protection training for councillors, and a full data audit of information held. Also to note – while assertion 10 adds no new requirements it does focus on them much more stringently than previously, and this has been failed by numerous councils because of the sudden introduction of it as a requirement of audit. Other recommendations requiring immediate action: 2.2 – 30p additional service charge added to payment list. 3.1 Error In Minutes – has been corrected. 7.1 Working from Home Allowances – correct amount of £125 annually has always been paid to the editor, the figure noted was incorrect. Invoice for auditor fee of £401.86 presented for payment this month.
Training Day	Clerk will be attending a training day at Highworth Town Council on 18 th June – to include use of AI, procurement and VAT and Martyn's Law.
Clerk Pension	Personal contribution has been increased to take effect from June 26.
Meeting documents	A change in format of meeting papers and how they are presented on the website is being worked on. Was hoped to introduce this month but other priorities took over.
Grant for Party in the Park	The grant of £500 is included for payment this month.
WALC Membership	Annual subscription fee of £422.20 is included for payment this month.
Invoices to Ward Williams	Invoices for £250 for inserts and £1,000 for recreation ground repairs have been sent. The £1000 one may be split among various payers.

Actions or queries for consideration by the Council at PC meeting
Note audit outcomes. Note payments to be made.

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Communications Working Group:

Verbal report to be given.

Open Spaces Working Group:

Report details	
Report Date:	June 2026
Report written by:	Barry Thunder
Inclusion in PC meeting: Agenda item number:	June 2026 11
Overview	
Lengthsman work Health and safety issue Village Garden Trees For Climate Change Woodlands Roadside grass and trees	
Progress/activity update	
Lengthsman progress & task list	Much of the SMRA work for Justin is well in hand. With that in mind we have put together a more extensive task list update. I have appended this to the report and would welcome any further realistic suggestions.
Dog Excrement - Health and Safety Issue	Cllr Thunder has noted that the volume of dog waste has increased to an extent where this is compromising the lengthsman's health - when left uncollected in the path-side grass it enters the mower's wheels and sprays onto his body. A warning is to be placed on pathways, in Community News and on the web site, warning that mowing may stop unless dog walkers work with us to collect their dogs' waste.
Orchard Meadow & St Julian's	A review of the boundary tree issues with Panattoni is planned for 19th June. Issue with fallen trees over SM Brook is to be resolved along with future liaison with Panattoni contractors.
Oxleaze Woods & Morses Lane	There is a delay on costing the new footpath from the Bloor R1&R2 development until later in the summer due to nesting season regulations. Recent fallen branches in Oxleaze were safely cleared by Justin.
Village garden fence	Attached to this report is a proposal to deal with a long term fencing issue together with a plan to minimise long term working hours on VG maintenance. Council to consider options.
Trees for Climate Change	Stop start watering on the four tree planting sites is in hand. Weed clearance around the new trees is included in the Task list above for Justin.
Grass cutting on NG Lane/Highworth Rd verges and trees	Grass and verge work completed via Allbuild. Roadside tree pruning on Highworth Rd beside the Allotment/Memorial garden in hand via Panattoni tree surgeons at nil cost to PC.
Actions or queries for consideration by the Council at PC meeting	
Councillors please note the above and vote on the preferred action regarding the Village Garden/War Memorial fencing.	

Lengthsman annual tasks for 2026/27

Woodlands

Includes Oxleaze and St Julians Woodlands.

- Cut path-side grass growth once per month, or as required if heavy growth, from April to October, or to match the current growing conditions.
- Maintain path-side nettle and other growth trimmed away from contact with walkers and other users.
- Inspect all overhanging tree & bush branches and cut back if a risk to users. Report any large/heavy branches and do not remove without support from volunteers.
- Clean all signage, seating once per year or as and when required.
- Inspect all gates and fencing every 6 months and report any maintenance required in writing to BT/KM.
- Where easily accessible, inspect all trees visually for any damage or signs of damage, and report every three months in writing to BT/ KM.

Allotments

- Mow or strim narrow paths on south side plots plus grass under the fruit trees beside the Memorial Garden.
- Spray weeds as required in main car park, along boundary fencing between the Pond and Angie's plot. Also the fence line between the fruit trees and Memorial Garden.
- Outside of the nesting season assist BT to trim back overhanging tree branches behind plots S12, S13,S14,S15 and hedgerow of the adjoining bungalow.

St Julians Woodlands

- Paint Gazebo. Barry to purchase green paint and brushes.

War Memorial garden

- Add weed removal to mowing. Including circular flower/tree bed, paved area, beds surrounding memorial and beside archway. Work with BT on fence line and beds alongside fence. Trees and large bushes to have canopy's raised and bush growth height reduced.

Village Main Roads

- Along THR, HWR and OVL. Liaise with Kevin on SBC map plot showing Potholes reported/actioned (If any)? On a monthly basis, either add new potholes you safely observe and note any repaired. Liaise with Kevin on how the SBC works please.
- Where and when required (at least every 4 months) ensure that all relevant road traffic signs are clean and visually clear for to see for all oncoming traffic.
- Give a LIGHT summer cut to path side footpath hedges in order to allow a parent and child to safely walk side by side to and from the village school. Either blow arisings under the hedgerow OR to sweep/bag them and remove to the allotment large compost area.
- This trimming task will generally apply to the hedges along part of Thornhill Road and the short hedge section to either side of the entrance into Church Ground.
- Yearly (or as required) to weed spray road gutters when safe to do so, to clear weed growth prior to annual clearance by Allbuild. This to include ALL toad chicanes and cycle gullies on entrances into the village.

Recreation Ground

- For newly planted trees (2025/26) check inside the Deer protection around the trunks of each tree and remove any weeds growing inside. This will involve removing the deer protection before weeding. We have additional deer protection and cable ties if required. (Via BT). This task is also relevant to Orchard Meadow. (NOTE that hours worked on this task are deductible from the Trees for Climate Change reserve).

Magdalen Close.

- Carry out spraying for weed control on roadside footpaths when safe to do so. Avoid and spray drift onto private gardens.
- As required, report any dead trees in the development to BT and Kevin. Add photo/images if possible to aid exact location.

Village Garden Fence Proposal

In 2023 the PC discussed the fencing issue and a temporary repair was the preferred option at that time, based on the cost of a replacement fence against using Community Payback teams to do a temporary repair. At that time we were using Community Payback teams and we were also supported informally by the local garden contractor, Greenshave. We did not have a Lengthsman at the time.

We now have older wood in the fencing and a larger problem with the bushes growing along the inside line of the fence together with many of the smaller plants (put in via volunteer help) between the large bushes, these make access to control the bush growth difficult.



At a high cost we could replace the fence and cut the larger bushes back before erecting a new fence. However this will leave us with a high maintenance costs to maintain the plants and the border behind the fence and between the larger bushes.

Another option may be to remove the sections of the rotted fence completely, at least back to the fencing along the grassed entrance to the paved area, and to modify the boarder by removing the small plants and leaving the preferred bushes to become free standing with the spaces between being cleared, levelled and then grassed. This will remove the need to weed and maintain the smaller plantings. Whilst this will come with an initial cost (lower than new fencing) but will result in a much easier and lower regular maintenance cost.

As this is generally seen as PC-owned land and has received little or no local resident maintenance support, I am uncertain if this decision need involve anyone other than the PC.

However - recent research via Clerk and Chair has discovered that the wood fencing may NOT be in the ownership of the PC but may be owned by nearby residents. It is suggested that this is clarified as soon as possible. Note that previous repairs were paid for by the PC.

Allotments Working Group report:

Report details	
Report Date:	June 2026
Report written by:	Barry Thunder
Inclusion in PC meeting: Agenda item number:	June 2026 11
Overview	
Allotment plot update. Noticeboards. Bellway s106.	
Item	Progress/activity update
Allotment plot update	Invoiced rents are all accounted for with three still to arrive. Our recent vacancy has now been filled by a new tenant outside the village. Several of the plots recently changed hands resulting in the need to finance new fencing materials, some of which I am holding in reserve to assist existing tenants who will need to replace current fencing in the coming months.
Car park planting	We are still planting in the new car park beds and all is progressing very well. Plans are in hand to place signs on some of the heritage items placed in the beds for interest.
Noticeboard and signs	We are considering using small sign holders rather than repair the old notice board. Easier to install and a longer life time.
Bellway S106 Funds	We will continue to use the remaining balance of this fund to upgrade plot fencing and some ground works on neglected plots as and when required. Good news is that Panattoni have included the allotment large trees in their current Tree maintenance work on the whole site rather than just the Memorial Garden. The recently purchased light weight extendable cordless chain saw, is proving helpful in reaching high level overhanging branches (light ones rather than heavy branches!
Actions or queries for consideration by the Council at PC meeting	
Councillors, please note all the above.	

Rights of Way Working Party:

The 100% closure of footpaths on developer land for the planned 6-month period can now be selectively relaxed. Following negotiations with Ward Williams:

- **Footpath 3 (Manor Park to Rawlings Close):** Heras fencing will be installed to create a safe pedestrian route between the Thornhill Road access and eastwards towards the Recreation Ground. This arrangement may change later in the year once construction of the new Village Centre begins.
- **The Leaze (OVL to Manor Farm):** This route is expected to remain open for pedestrian and cycle access until August, either via OVL or through the Recreation Ground and Magdalene Close.
- **June–July access:** For most weeks during June and July, full pedestrian and cycle access will be available from the Leaze all the way through to Thornhill Road.
- **Morses Lane closures:** Morses Lane is scheduled to close from **12–19 June**, including the weekend, for surfacing works. Further intermittent closures are likely, though dates are not yet confirmed.
- **Footpaths south of the Leaze:** Ward Williams is working to open the paths leading to the railway footbridge and to Morses Lane at the Bridleway end. They will cut the paths on their land, but additional agreements may be needed with other landowners (Steel, Network Rail, and the current owner of the land between the railway and the A420). Opening these routes would create circular walking options and provide pedestrian access to the A420 during Morses Lane closures.
- **Limitations during Morses Lane closures:** Even with these improvements, there will still be no pedestrian, cycle, or horse-riding route through to Thornhill Road during the intermittent closures of Morses Lane.
- **Support for residents:** Ward Williams has been proactively contacting residents who have raised specific concerns to discuss how they can assist.

Village Hall Working Group:

Report details	
Report Date:	10 th June 2026
Report written by:	Colin McEwen
Working Group meeting date:	
Inclusion in Parish Council meeting:	<i>June 26</i>
Agenda item number:	<i>11</i>

Overview	
Possible purchase of additional land. Transfer of current Village Hall to PC	
Item	Summary
Possible purchase of additional land	No response has been received to our offer.
Transfer of Title to the Parish Council	Village Hall Charity Consultation deadline is 12th June. It is believed that all valid comments were positive and supportive. Three sceptical comments on Facebook. See Resolution item on the agenda.
PC Actions/Recommendations	
To note the above	

Strategic Planning Working Group report:

Report details	
Report Date:	13.05.26
Report written by:	Colin McEwen, Sylvia Brown
Working Group meeting date:	
Inclusion in Parish Council meeting:	<i>June 26</i>
Agenda item number:	<i>13</i>
Public or confidential:	<i>Public</i>

Overview	
HHT 20 mph Village centre Haye Your Say Street naming	
Item	Summary
HHT	Utility works in OVL due to finish by end June. Work on A420 junction to start at end of year. SB successful in negotiating greatly reduced closure of The Leaze/Morses Lane. Pedestrian route to Keypoint secured from end June. SB/MV negotiations for delivery of utilities to properties adjoining parcels continuing. Western Substation: Request for us to not object to early grant of amended application agreed to, provided conditions as to reinstatement etc. met. Rowborough: Primary Street plans granted. No provision for vehicle access into allotment site. SB to meet with SBC Deputy Leader to discuss. The drainage report for area south of Bell Gardens still awaited. Amended Open Spaces Application still expected. Delays believed to be related to Vistry's reported cash flow problems. Vistry local manager leaving. Meeting SBC/MV/Developers planned for 28th
20 MPH	Awaiting streetlighting.
Village Centre	No progress. Note that Vistry have carriage of this.
Have Your Say	HYS event moderately attended. Ward Williams attended with road/footpath closure plans. PC display of new Village Hall plans. Generally positive feedback.
Street Naming	Proposals for R1/R2 submitted

Panattoni	Moving to develop sites closer to village. Aerial photo of current site provided. Sent herewith.
PC Actions/Recommendations	
Note the above	

SMRA report:

Report details	
Report Date:	10.6.2026
Report written by:	Sylvia Brown
Working Group meeting date:	9.6.2026
Inclusion in Parish Council meeting:	<i>Jun 26</i>
Agenda item number:	<i>14</i>
Rec Maintenance and improvements Football and pitch maintenance Have Your Say Event Village Hall issues Village planters	
Rec Maintenance:	Justin, the lengthsman has continued to make a real difference to the state of the Rec. It has been agreed that the wheeled strimmer owned by the Parish Council can be stored in the SMRA garage, for which Justin now has the key. More painting has been done, but unfortunately we have acquired some graffiti that will need attention. Justin has fixed wheels to the goal guards so that, when unlocked, they can be more easily moved for the purpose of both matches and grass cutting. By lifting them slightly, it may also prevent the metal scorching the grass underneath in very hot weather.
Football	Football teams next season have indicated they would be willing to play on the smaller pitch north of the oak tree, provided a few remaining drainage channel dips were filled before the start of the season. Whereas some or all of the tasks required for this would be possible using volunteer labour/Probation Service/Lengthsman, splitting the work up carried big drawbacks. It was decided to use some of the remaining Bellway S106 Sports money, held by the Parish Council, to request Allbuild to purchase Rootzone etc, bring on site, fill, seed and water as necessary (all of which may be necessary to complete the repair). Allbuild will already be on site doing any watering of the T4CC trees in any case. Quote being obtained to ensure the grass can have time to grow over the bare earth in time for the new season. Dips also need to be filled in front of the changing rooms (hence the purchase of soil).
Additional Play Equipment	Plans for a few additional items within the play area are now being actively discussed (e.g. chin up bars). An idea for re-use of tyres to build trim trails/climbing towers etc had been discussed, but despite their wide use in playgrounds elsewhere, our RoSPA consultant says he would not advise their installation.
Have Your Say SMRA Presentations	Attendance was not high (30-40), but most residents that attended stayed a long time and engaged in debate with all the displays. SMRA mounted a display of what had been achieved on the Rec since 2023 and is planning to produce further material on this which can be more widely distributed. 8 or 9 new subscribers to the 100 Club were also secured at the event.

	Public consultation on whether to transfer ownership of the Village Hall back to the Parish Council had feedback forms to complete. A full report on the consultation will be produced after its closure on the 12th June. So far, we have received a number of responses either at the Have Your Say or in direct contact using the Village Hall postbox or the chair@smra email address. Several respondents have actively engaged with the issues as outlined in the door-dropped leaflet and the HYS presentation, which is encouraging. The separate presentation on celebrating the role of the village hall in bygone years displayed a number of photos of events from 1950 onwards and resulted in quite a few leads to follow up to create the desired permanent record of the role of the hall in village life.
Village Hall	The problems with the lights ‘tripping’ have re-occurred – further testing to narrow down the cause is being done. This includes investigating why the external emergency light is not working. The poisonous bryony plant that was growing over the fence at the south side of the Hall was removed safely by Justin the lengthsman. He also cleared brambles and weeds outside the kitchen door. The front gate again needs attention, and once again it’s a combination of the supporting wall and the gate itself that needs repair. The locked fenced area to the north of the Hall garden needs attention. Some rationalisation/relocation of its contents (mainly Youth Club/gardening club/toddlers equipment) is needed as the area provides access to the gas supply located there.
Village Planters	Quite a few years ago, SMRA purchased three large wooden planters to be located at the entrances to the village on the 3 village roads. They are solid wood, but with an internal fibreglass trough, large enough to take small shrubs etc. Volunteers have cared for them with a mixture of planting and regular watering, but the one at the 30mph sign just beyond the bends on Highworth Road had to be abandoned in the last couple of years as it was not safe to work there. There was a thought that it could be relocated to outside the allotments, but the SBC Highways policy on erections on verges intervened. The other two planters are now in a sorry state as well, partly because of the changing nature of the roads (Old Vicarage Lane), or having been knocked out of place by either passing vehicles or grass cutting machinery (outside Steris). In a few years’ time there may be numerous places in the village where these could once again be well looked after, but no permanent location can be arranged until the development is complete. SMRA wants to know whether the Parish Council can suggest a temporary or permanent location for the planters in the near future. One suggestion, for instance was that, given the current state of the fence separating the Village Garden from Church Farm Lane, the three planters erected end to end on parish owned land would help complete the boundary landscaping.

Party in the Park	Sponsorship now coming through, arrangements in hand. The fete committee thanks the Parish Council for their grant towards the event.
PC Recommendations/Actions • Note the report • Suggest potential locations for the three large wooden planters that require re-location.	

Parish/Borough Liaison report:

Positive meeting with Cllr. Matt Hinton, new SBC Cabinet member responsible for parish liaison, along with Officers and Forum Chair, who is now also an SBC Cabinet member.

Principles of the draft amended protocol accepted. Further work required to ensure practices become embedded in SBC practice before Cabinet adoption of the Protocol in October. Forum meeting planned for the 19th.

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Finance

June 2026

Account balances:

Account	Balance date	Balance
Unity Trust	31/05/2026	£55,557.03
Nationwide	11/06/2026	£90,110.55
Hinckley & Rugby BS	11/06/2026	£61,574.60
	TOTAL:	£207,242.18

Payments

Payment method	SMPC ref	Payee	Reason	Dept	VAT	Total
BACS 17/06/2026	0032	Mandy Larcombe	Bookkeeping	Admin	£0.00	£135.00
BACS 17/06/2026	0033	Allbuild	Pitch marking & rec grass 3 of 8	SMRA	£174.15	£1,044.90
BACS 17/06/2026	0034	Allbuild	Waste collection	Open Spaces	£31.10	£186.58
BACS 17/06/2026	0035	Allbuild	Grass cutting 3 of 8	Open Spaces	£172.61	£1,035.66
DD 16/06/2026	0036	Lloyds Bank	Various	Admin	TBC	£187.10
DD 28/05/2026	0037	Scottish Widows	Pension	Admin	£0.00	£305.44
BACS 29/05/2026	0038	Staff	Salaries	Admin, comms	£0.00	£2,237.66
DD 30/06/2026	0039	HMRC	Month 3	Admin	£0.00	£607.69
BACS 17/06/2026	0040	Orchard Press	Poster	Comm Eng	£6.80	£40.80
BACS 17/06/2026	0041	Online Playgrounds	Ground matting pins		£4.20	£25.20
BACS 17/06/2026	0042	J Wright	Lengthsman hours	Various	£0.00	£525.00
BACS 17/06/2026	0043	Darkin Miller	Internal Audit	Admin	£66.98	£401.86

BACS 17/06/2026	0044	WALC	Annual subs for WALC and NALC	Admin	£70.37	£422.20
BACS 17/06/2026	0045	SMRA	Grant for Party in the Park	Comm Eng	£0.00	£500.00
N/A	0046	Unity Trust	Additional service charge 25-26 (already paid)	N/A	0.00	0.30
				TOTALS:	TBC	£7,655.39



Credit Card summary form

Month: June 2026

Cardholder: Kevin Morgan

Payee	Reason	Dept	Code	Net	VAT	Total	Receipt attached
Vonage	Phone Line	2	7080	£13.33	£2.67	£16.00	Y
Lloyds Bank	Monthly fee	2	7605	£3.00	£0.00	£3.00	Y
Cartridge People	Ink, laminates, badges	2	7100	£119.06	£23.82	£164.64	Y
Sainsburys	Stamps	2	7090	£7.20	£0.00	£7.20	Y
	TOTALS:		TOTALS	£92.83	£47.58	£190.84	

Cardholder: Barry Thunder

Payee	Reason	Dept	Code	Net	VAT	Total	Receipt attached
Lloyds Bank	Monthly fee	2	7605	£3.00	£0.00	£3.00	Y
Amazon	Credit of £6.74	2	-	£0.00	£0.00	£6.74	N/A
	TOTALS:		TOTALS	£3.00	£0.00	£3.74 credit	

Allocation of funds to Opening Balances within the 2026/27 Accounts

	Actual Balance at 31.3.26	Proposed Opening Balance 1.4.2026	Budget income 2026-27	Budget Spend 2026-27	Budget Closing Balance 31.3.2027
ADMINISTRATION	14,619	10,491	43,000	43,080	10,411
COMMUNICATION	-77	3,493	13,637	13,972	3,158
COMMUNITY ENGT	1,733	679	1,915	1,915	679
ALLOTMENTS	619	619	1,900	2,050	469
OPEN SPACES	-25	11,461	14,292	20,150	5,603
TOTAL General Reserves	16,869	26,742	74,744	81,167	20,319
PROJECT/RESERVE FUNDS					
Election fund	1,980	1,980			1,980
IT fund	787	787			787
Allotment deposits	1,000	1,000			1,000
Trees For Climate Change	23,482	23,482			23,482
Oxleaze Community Forest	6,695	6,695			6,695
Tree Maintenance	3,450	5,000			5,000
Property contingency	5,000	5,000			5,000
Facilities Reserve	5,000	0			0
TOTAL projects/reserves	47,394	43,944			43,944
PHASING fund	41,343	34,920			34,920
SMRA Reserve	8,093				
VH Maintenance		1,400	5,000	5,000	1,400
VH Projects		3,093	395	395	3,093
Rec Maintenance		1,800	7,000	7,000	1,800
Rec Projects		1,800	1,137	1,137	1,800
TOTAL SMRA Reserves	8,093	8,093	13,532	13,532	8,093
BELLWAY S106 FUNDS					
Bellway S106 Allotment	5,659	5,659			
Bellway S106 Community Facilities	59,533	59,533			
CIL Funds	5,019	5,019			
Bellway S106 Sports	1,657	1,657			
Total Bellway S106	71,868	71,868			71,868
	185,567	185,567			179,144

	Notes						
1	General Reserves	Opening Balance 'norm' is calculated by department at 3 months expenditure apart from: - Community Engagement which has an additional £200 as anticipated to have greater variability - Allotments where full end year balance has been carried over - Open Spaces, where the shortfall in the overall budget (£6,423) has been taken from the Phasing Fund					
2	Projects and Reserves	All carried forward but note: - IT Fund - no increase as purchase of clerk laptop has been included in the Admin budget spend - Tree Reserve - topped up to £5000 after tree report spend last year					
3	Facilities Reserve	This was originally set up to ensure that SMRA would retain funds for capital projects - the new approach to SMRA Dept nominals will safeguard capital funds for their use.					
4	Phasing Fund	£6,423 has been removed to fund the shortfall in overall budget - this has been added to the Op Bal of Open Spaces, and £1,550 has been used to top up the Tree Reserve.					
5	Overall Closing Balance	This is £6,423 less than the proposed Opening Balance - this reflects the Budget decision to use accumulated funds to that amount to support our General Reserves expenditure during this year.					